



Brenner, Saltzman & Wallman LLP

Attorneys at Law – Established 1963

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August 17, 2020

Leanna Ambersley (Via Email Only: LAmbersley@newhavenct.gov)
City of New Haven
City Employees' Retirement Fund
Office of the Controller
200 Orange Street
New Haven, CT 06510

Re: City Employees' Retirement Fund

Dear Leanna:

Enclosed please find an invoice for services rendered by our firm in connection with the above-referenced matter through July 31, 2020.

If you have any questions concerning the enclosed, please do not hesitate to contact me.

Sincerely yours,

Carolyn W. Kone

CWK:frc
Enclosure

Newton D. Brenner
(1963-2006)

Stephen L. Saltzman
Marc A. Wallman
David R. Schaefer
Donald W. Anderson
Samuel M. Hurwitz
Wayne A. Martino
Mitchell S. Jaffe
Carolyn W. Kone
Brian P. Daniels
George Brencher IV
Jennifer Dowd Deakin
Rowena A. Moffett
Sean M. Fisher
Ronald A. Soccoli, Jr.
Michael T. Cretella

Diana Michta

Of Counsel:
Holly Winger
William A. Aniskovich
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Attorneys at Law - Established 1963

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August 17, 2020

City of New Haven
City Employees Retirement Fund
Office of the Pension & Payroll
Administrator
200 Orange Street
New Haven, CT 06511
Attn: Leanna Ambersley

Statement No. 63725

RE: City Employees' Retirement Fund

Our File No. 00415- 002

FOR PROFESSIONAL SERVICES RENDERED Through 7/31/2020 in connection with the following:

<u>Date</u>	<u>Time-keeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
07/02/20	JFS	Legal review of Fairview Private Markets Fund V - Limited Partnership Agreement; Subscription Agreement	2.00	\$ 600.00
07/05/20	JFS	Complete review of Fairview investment documents	2.50	\$ 750.00
07/06/20	CWK	Email to Cathleen Simpson re: MOUs; telephone conference with J.Strother re: Fairview investment; respond to Leanna re: questions re: payment of contributions for active employee who died without survivors or a beneficiary	1.50	\$ 450.00
07/06/20	RS	Respond to e-mail question from C.Kone re: proceeds payable to an estate, appointment of administrator and applying for estate tax ID number	0.25	\$ 75.00
07/06/20	JFS	Attention to Fairview indemnification clause; analyze issues of concern to CERF and target for side letter treatment	3.00	\$ 900.00

Continued . . .

<u>Date</u>	<u>Time-keeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
07/07/20	JFS	Attention to concerns as to Fairview key persons staying active with the investment; review key person clause in partnership documents and possible alternatives; advise J.Sagnella by email	4.50	\$ 1,350.00
07/08/20	CWK	Review plan, regulations and forms re: survivor's affidavit; emails with Leanna re: same (1/2 billed)	0.50	\$ 150.00
07/08/20	JFS	Drafting side letter for Fairview investment; memo of issues addressed	2.00	\$ 600.00
07/09/20	CWK	Telephone conference with Jerry and Leanna re: survivorship affidavit (1/2 billed), Workers' Compensation buyback	0.50	\$ 150.00
07/09/20	JJR	Revise annual report plan provisions	1.00	\$ 300.00
07/10/20	CWK	Review agenda and send email to Leanna re: same	0.25	\$ 75.00
07/13/20	CWK	Telephone conferences with J.Rendeiro re: Annual Report; emails to Leanna re: agenda; email to Cathleen Simpson	1.50	\$ 450.00
07/13/20	JFS	Fairview indemnification clause; prepare virtual handout for Trustees; prepare suggested Board resolution	1.50	\$ 450.00
07/13/20	JJR	Edit Annual Report draft; telephone conference with C.Kone re: same; email questions on provisions to J.Courtmanche and R.Sych; email draft to L.Ambersley	4.75	\$ 1,425.00
07/13/20	JNB	Research re: disclosure of disability applicant's name on agenda under the ADA (1/2 billed)	1.00	\$ 35.00
07/14/20	CTW	Researched via Westlaw and CT Workers' Compensation Commission re: "buy back" period for pension contribution; telephone conference with C.Kone; prepared memo on the matter	2.25	\$ 78.75
07/14/20	CWK	Email to Michelle Duprey re: listing names of applicants for disability benefits on agenda; email to CAMA list service re: same (1/2 billed)	0.25	\$ 75.00
07/14/20	JNB	Research re: disclosure of applicant's information under the ADA (1/2 billed)	1.25	\$ 43.75
07/15/20	CWK	Attend CERF meeting; emails with Rich Sych re: Workers' Compensation buyback	1.75	\$ 525.00
07/15/20	JFS	Attend Board of Trustees meeting; discuss Fairview indemnification and resolution	1.25	\$ 375.00

Continued . . .

<u>Date</u>	<u>Time-keeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
07/15/20	JNB	Teleconference with G.Phelan re: confidentiality requirements in ADA and Section 504 Fed. Rehabilitation Act; research same (1/2 billed)	2.00	\$ 70.00
07/16/20	CTW	Telephone conference with C.Kone re: Sec. 31-290a applicability to CERF; memo language; revised and resent memo	1.00	\$ 35.00
07/16/20	CWK	Review and revise memo re: Workers' compensation; emails with Derek re: Annual Report	0.50	\$ 150.00
07/16/20	JNB	Research re: Title II and III of the ADA and Section 504 of the Rehabilitation Act implications for confidentiality standards for list of applicants for disability benefits on agenda (1/2 billed)	1.50	\$ 52.50
07/17/20	CTW	Teleconference with C.Kone re: memo wording; revised memo on workers' compensation/pension contributions	0.25	\$ 8.75
07/17/20	JNB	Research confidentiality requirements for non-employees according to the ADA and FOIA; research same (1/2 billed)	1.50	\$ 52.50
07/20/20	CWK	Review bylaws and respond to Leanna's questions re: Board Membership and term limits	0.50	\$ 150.00
07/20/20	JNB	Research for C.Kone re: confidentiality requirements under the ADA (1/2 billed)	1.50	\$ 52.50
07/21/20	CWK	Review file Leanna sent to me to determine if it concerns Workers' Compensation buyback; send Leanna an email re: same	0.25	\$ 75.00
07/21/20	JFS	Further preparation and drafting of side letter for Fairview	4.00	\$ 1,200.00
07/21/20	JNB	Research for C.Kone re: exceptions to ADA confidentiality requirements and improper disclosures (1/2 billed)	1.25	\$ 43.75
07/22/20	CWK	Research terms limits issue	0.25	\$ 75.00
07/22/20	JFS	Complete draft side letter and send to Fairview counsel with letter of explanation	2.50	\$ 750.00
07/22/20	JNB	Research and memo for C.Kone re: FOIA disclosure requirements (1/2 billed)	1.25	\$ 43.75

<u>Date</u>	<u>Time-keeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
07/23/20	CWK	Review changes to Annual Report with J.Rendeiro; telephone conference with Hooker & Holcombe, Jerry and Leanna re: Workers' Compensation buyback for all CERF Unions	0.75	\$ 225.00
07/24/20	JJR	Additional edits to Annual Report	0.50	\$ 150.00
07/24/20	JFS	Receive and study Fairview counsel's proposed revision to side letter	1.00	\$ 300.00
07/24/20	JNB	Preparing memo for C.Kone re: ADA confidentiality for non-employees and FOIA disclosures (1/2 billed)	1.50	\$ 52.50
07/27/20	CWK	Finalize Annual Report and send to Leanna and Hooker & Holcombe	0.25	\$ 75.00
07/28/20	CWK	Review FOIA request re:secondary market information and send email to Leanna re: same	0.25	\$ 75.00
07/28/20	JNB	Client letter to Michelle Duprey re: pension fund confidentiality requirements under the ADA (1/2 billed)	1.50	\$ 52.50
07/29/20	CWK	Send email to Leanna re: Workers' Compensation buyback; telephone conference with Derek, Dave and Leanna re: FOIC request; review Leanna's letter in response to FOIA request	0.75	\$ 225.00
07/29/20	JFS	Complete study of Fairview's counterproposal to side letter; prepare memo of acceptable and unacceptable new provisions	3.50	\$ 1,050.00
07/29/20	JNB	Phone call with C.Kone re: client letter; drafting client letter to Michelle Duprey; research Title II and Title III as applied to pension funds (1/2 billed)	0.75	\$ 26.25
07/30/20	JFS	Attention to issues with Northern Trust in implementing IRS ruling on tax-free disability benefits; emails with L.Ambersley	2.75	\$ 825.00
07/31/20	CWK	Telephone conference with J.Strother re: language inside letter with Fairview	0.50	\$ 150.00
07/31/20	JFS	Advise on ruling implementation re: IRS information reporting forms; email to L.Ambersley; office conference with C.Kone re: further response to Fairview counsel's proposed revisions to side letter	1.50	\$ 450.00

Continued ...

<u>Date</u>	<u>Time-keeper</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
07/31/20	JNB	Research and drafting of client letter re: public entity confidentiality requirement, applicable case law and legal analysis; correspondence and feedback with C.Kone via email (1/2 billed)	1.00	\$ 35.00
Current Fees Total				\$ 15,307.50

Disbursements:

<u>Description</u>	<u>Amount</u>
Client Copies	\$ 20.64
Color Copies	\$ 3.57
Overnight or Express Mail	\$ 13.32
Legal Research Westlaw	<u>\$ 72.11</u>
Current Disbursements	\$ 109.64

TOTAL AMOUNT NOW DUE **\$ 6,109.64**