

## **Culture Affairs Commission Meeting Minutes**

Monday November 4, 2019

**Members Present:** Dave Coon, Jessie Hameen, Reed Immer, Althea Norcott, B. Schaffer, B. Segaloff, A. Staton, Francesca Vignola

**Staff Present:** Adriane Jefferson, Kim Futrell

### **I. Call to Order**

Meeting called to order at 6:15

### **II. Approval of Minutes**

Minutes to be revisited upon a quorum

Side note: Bylaws have not been revised since 2000. Kim will send each commissioner a copy for review.

### **III. Directors Report (Department Report)**

Scheduled Special Guests from NXTHaven were unable to attend this evening's meeting and will return in January.

December meeting Special Guests will include Liz Bigley with Town Green to discuss planning a public art project on State and Chapel tying Wooster square with downtown.

Bruno from Market Haven will attend in December and share and discuss Market New Haven's mission and plans.

#### **Transition:**

A departmental transition document has been completed and submitted to the Mayor's office. The plan entails a history of the department. Unfortunately she is not permitted to share with commissioners at this time. K. Futrell did include and outline in the document information regarding the \$184,500 departmental budget (please see attached.)

K. Futrell noted that there is a need to hire someone to evaluate public art and any needed repairs and that an additional \$32,000 in a maintenance fund (separate from the \$184,500) has been amassed for this purpose.

It was also noted that the last inventory of public art (uploaded to a national inventory list) was done in 2011 when a consultant was hired. This list needs to be updated with all the additions (ie. Farmington Canal, public art murals).

#### **Staffing:**

The department's request for temporary funding for 19 hours of part time support through mid-December has been approved. The additional person will support the upcoming grant funding cycle and tree lighting events.

#### **Mayor's Grant:**

The grants panel review met in January and recommended 31 Neighborhood Cultural Vitality grants to artists and organizations. Funding amounts ranged from \$2500 to \$3840.

### **II. Minutes Revisited**

A Staton called for a motion to review and approve the May – November 2019 meeting minutes. Motioned by B. Schafer. Seconded by R. Immer. Motion unanimously passed.

#### **IV. Adjournment**

The Meeting adjourned at 7:12pm

NEXT MEETING: MONDAY MARCH 2, 2019 at 6:15 at City Hall

Respectfully submitted by Barbara Schaffer, Commissioner