

**CITY OF NEW HAVEN CIVIL SERVICE BOARD  
MINUTES OF MEETING – July 16, 2021 Special Meeting**

July 16, 2021

<b>Present</b>	<b>Also Present</b>
<ul style="list-style-type: none"><li>• Commissioner Wendy Mongillo</li><li>• Commissioner Dennis Daniels</li><li>• Commissioner Carmen Rodriguez</li><li>• Commissioner James Williams</li><li>• Noelia Marcano, Secretary</li></ul>	<ul style="list-style-type: none"><li>• None</li></ul> <p><b>Absent</b> All present</p>

Meeting opened at 1:09 P.M.

**#1 Eligibility Lists**

Ms. Marcano presented results and provided testing and pass/fail data for list #21-29 Deputy Director Zoning (*Note: list number 21-29 assigned in error. Correct list number #21-32 will be assigned at next Civil Service Board meeting on July 28<sup>th</sup>, 2021.*) Commissioner Rodriguez moved to approve the eligibility list for an initial period of one year. Seconded by Commissioner Daniels. Votes taken; all yeas, none opposed, no abstentions. List #21-29 Deputy Director Zoning approved.

Ms. Marcano presented results and provided testing and pass/fail data for list #21-30 Deputy City/Town Clerk. Commissioner Mongillo moved to approve the eligibility list for an initial period of one year. Seconded by Commissioner Rodriguez. Votes taken; all yeas, none opposed, no abstentions. List #21-30 Deputy City/Town Clerk approved.

Ms. Marcano presented results and provided testing and pass/fail data for list #21-31 Legislative Assistant. Commissioner Daniels moved to approve the eligibility list for an initial period of one year. Seconded by Commissioner Mongillo. Votes taken; all yeas, none opposed, no abstentions. List #21-31 Legislative Assistant approved.

**#2 List Removals**

Ms. Marcano presented the list removals for lists #20-34 Administrative Assistant and #20-35 Bilingual Administrative Assistant. Commissioner Mongillo motioned to accept the removals for #20-34 Administrative Assistant, and #20-35 Bilingual Administrative Assistant. Seconded by Commissioner Rodriguez. Votes taken, all yeas; none opposed, no abstentions. List removals approved.

**#3 List Reinstatement**

Ms. Marcano presented the name of an individual who was removed from list #21-25 School Security Office in error. Ms. Marcano stated that she received correspondence from the Personnel Analyst in her office after the last Civil Service meeting where the individual was removed, and the correspondence indicated that the person had in fact responded to an interview notice. Ms. Marcano did not read the notification in time. Subsequently, the list removal took place. Commissioner Daniels motioned to approve reinstatement of Khiry Streater to list #21-25. Seconded by Commissioner Mongillo. Votes taken, all yeas, none opposed, no abstentions. Reinstatement to list #21-25 School Security Officer approved.

There being no further business to discuss, Commissioner Daniels motioned to adjourn; seconded by Commissioner Mongillo. Votes taken, all yes; none opposed. Meeting adjourned at 1:15 pm.

  
Noelia Marcano  
Secretary

**NOTE:** For the purpose of compliance with the Freedom of Information Act, these minutes are made available for review subject to later review, revision, and approval by the Civil Service Board.

**Civil Service Board Approval Date:** 7/28/21