

BOARD OF ETHICS
MINUTES OF SPECIAL MEETING
Monday, January 10, 2022
Via Zoom

Members Present: Alan Bowie, Jr.
Adrienne Eckman
Ned Parker

Staff Present: Patricia King, Corporation Counsel

1. Call to Order: 6:02pm.
2. Introductory remarks:
Board members and Corporation Counsel introduced themselves and discussed the order of business for the meeting.
3. Election of Board officers:
 - a. Alan Bowie, Jr. nominated himself for Chair, Ned Parker seconded the nomination. Unanimously approved.
 - b. Adrienne Eckman nominated herself for Vice Chair. Unanimously approved.
 - c. Ned Parker nominated himself for Secretary. Unanimously approved.
4. Review of Charter provisions and board procedures
Members reviewed and discussed the relevant provisions of the Charter of the City of New Haven and the Board of Ethics Rules of Procedure (Rev. 07/01/08), including changes to the request for opinion form and creation of an online portal for submission of requests.

Mr. Bowie moved for Attorney King to revise Request for Opinion form; Mr. Parker seconded the motion. The motion passed unanimously.
5. Request for Opinion:
Board members and Attorney King reviewed and discussed the pending Request for Opinion regarding whether employees may perform weddings for financial gain (outside compensation) while on break time during the work day or on leave time (vacation or personal), including Vital Statistics Division employees and other City employees, and whether such conduct would violate the City Code of Ethics. Attorney King will report at the next meeting.
6. 2022 meeting schedule:
Ms. Ecker moved to approve the proposed meeting schedule for 2022, with Regular Meetings to be held on the Second Monday of every month with the exception of February 21, the 3rd Monday, due to Valentine's Day. Motion approved unanimously.

7. **Adjournment:**
Mr. Bowie moved to adjourn the meeting. Ms. Ecker seconded the motion.
The motion passed unanimously. The meeting was adjourned at 6:58 p.m.

DRAFT