



JUSTIN ELICKER
MAYOR

CITY OF NEW HAVEN
COMMUNITY SERVICES ADMINISTRATION
DEPARTMENT OF HEALTH

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MARITZA BOND, MPH
DIRECTOR OF HEALTH

Board of Health Commissioners

Meeting Minutes

February 12, 2020

Present: James Hadler, Chair
Frank Mongillo, Commissioner
Heather Reynolds, Commissioner
Darnell Young, Commissioner
Reid Davis, Commissioner
Lynne Nicolari, Executive Administrative Assistant
Maritza Bond, Director of Health

Call to Order:

Frank Mongillo called the meeting to order at 5:38 p.m.

Commissioner Hadler acknowledged and expressed appreciation for the hard work and efforts of the exiting Acting Director of Health, Roslyn Hamilton.

Approval of Minutes:

Commissioner Reynolds moved to approve the January 8 minutes; it was seconded by Commissioner Mongillo. The minutes from the January 2020 meeting were approved unanimously.

Director's Reports

Director Maritza Bond welcomed the Board members to her first official board meeting as Health Director for the City of New Haven and gave an update on the City's efforts with the Corona Virus. There have been several recurring tabletop/workshop exercises on emergency response that several key city officials have been attending on a weekly basis. Before presenting the Staff Update, Director Bond related to the Board members that she is studying the dynamics of labor unions and all associated contracts. Also noted was that our Immunization Program will now also include West Haven and that our grant monies will subsequently be increased. There was also discussion on Departments being asked to consider a 10% budget cut, and each Department Head is asked to propose a synopsis of where those cuts could come from. Also

discussed was the formation of a Lead Advisory Committee, and there were some Board members who expressed an interest in being on this committee.

Staff Update

- Two lead inspectors were moved from special funds positions to general funds on January 21. The change created two special funds lead inspector vacancies.
- A new general funds lead inspector started work, effective February 10.
- Employee requisitions were submitted to Human Resources for two special funds and two general funds lead poisoning inspectors.
- The Health Department requisitioned both an Interim Project Director – Environmental Health and a Project Director – Environmental Health. Hopefully, both positions will be posted soon.
- Delta-T temporary nursing staff are (intermittently) covering two public school nurses; one due to her retirement and also another who is out on short-term disability. Delta-T has a shortage of temporary registered nurses staff available. Three nurse candidates have applied for the vacant position.
- The clinic nurse position was posted on February 3.
- The program manager in the Environmental Health division is still out on short-term disability. She has been out of the office since mid-July. A requisition was submitted to Human Resources for a Temporary Program Manager to administer the HUD lead grant.
- The senior sanitarian position has been requisitioned and should be reposted soon.
- Two new positions, a project lead and a community health worker position are ready to be posted following review by the Civil Service Board. Both positions will be funded by the Gilead Focus Grant to abate Hep C.
- The Executive Administrative Assistant returned to work on January 10th following short-term disability.
- Correction: Effective, January 31st, the health education aide retired after 35 years of service with the City of New Haven. She was in her Health Department role for 13 years.
- A health assistant has been transferred from the Clinic/ Laboratory to the Bureau of Nursing, effective February 18.
- Another health assistant has been transferred from the Bureau of Nursing to the Clinic/Laboratory, effective February 18.

There was a discussion of staffing problems in the Health Department which could hinder the work needed to meet regulatory requirements.

Medical Reports

Before the Epidemiology reports were given by Director Bond, Commissioner Mongillo initiated discussion about the flu virus. It was noted that out of 122 patients, it was determined that there is no data available as to how many had been vaccinated. A flu protocol guide is being prepared for staff training, and the clinic is offering free flu vaccines for adults and children.

Epidemiology

Coronavirus

- 13 confirmed cases in USA
- No confirmed cases or PUIs in CT so far
- 1000+ deaths worldwide as of this meeting date
- Continued updates from CDC/CT DPH regarding risk assessments/monitoring guidance are being handles thorough weekly call with DPH

Influenza

- 122 confirmed flu-associated hospitalizations for New Haven residents, of which 73 occurred in January -66% Flu Type A (48) and 34% Type B (25)
- Type A is 69% (84) of all confirmed flu-associated hospitalizations for the flu season
- State flu activity remains at “widespread” status, which is the highest level.
- There have been 32 deaths in CT so far
- CDC estimates 12,000+ flu deaths for USA to date

Tuberculosis

- There were 9 latent TB cases, 5 of which were active.

Other Business

The next meeting will be held March 11, 2020, at 5:30pm. The Environmental Lead Department will be giving a presentation.

Agenda Items for Next Meeting

Signing of MOU for new Director of Health

Adjournment

At 6:30pm a motion was made by Commissioner Hadler to adjourn. Commissioner Davis seconded and the motion was unanimously approved.

Lynne Nicolari

3/18/20

Attest:

Lynne Nicolari, Executive Administrative Assistant

Date

Frank Mongillo

3/18/20

Approved:

Frank Mongillo, Acting Chair

Date
