

## NEW HAVEN CITY PLAN COMMISSION ADVISORY REPORT

**RE:**           **ORDER OF THE BOARD OF ALDERS** Approving A Fee Schedule and Accounting for  
The Canal Dock Boathouse (Submitted by: Anne Hartjen, City Plan Department)

**REPORT:** 1589-07

**ADVICE:** The City Plan Commission encourages the Board of Alders to balance the need to ensure financial viability with the goal of providing access to people with different levels of income.

### BACKGROUND

The City Plan Department is proposing a fee schedule and accounting protocol for the operation of the Boathouse at Canal Dock. Opened in 2019, the Boathouse is a City-owned facility made possible by the Connecticut Department of Transportation and the Federal Highway administration as mitigation for the demolition of the historic Adee Boathouse. The Boathouse currently has boat storage bays on the first floor and museum, classroom, offices and meeting space on the second floor. Boating ramps and docks for rowing, kayaking, and canoeing and sailing are also available. In order to relaunch the Boathouse after a significant shutdown due to the pandemic, the City will need to operate the building with programming agreements and rental income.


### PLANNING CONSIDERATIONS

A proposed fee schedule, based upon examination and analysis of fees charged by similar facilities in the area, is attached. Fees will be utilized to the operate the facility in alignment with its original mandate from the federal government: using event income to pay for building maintenance and utilities and ongoing robust community programming which is water (Harbor)-based.

### ADVICE

The City Plan Commission encourages the Board of Alders to balance the need to ensure financial viability with the goal of providing access to people with different levels of income.

**ADOPTED:** September 22, 2021  
Leslie Radcliffe  
Chair

**ATTEST:**   
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Aicha Woods  
Executive Director, City Plan Department

Canal Dock Boathouse  
Fees for FY 2021-2022

	Resident	Non-Resident	
<b>Boat Storage</b>			
Rowing Shell	\$500	\$600	
Kayak or Canoe	\$200	\$225	
Paddleboard	\$200	\$225	
<b>Facility Fees</b>			Non-refundable reservation Deposit = \$500
<b>Indoor Events</b>			Damage Deposit = \$1000 (refundable)
<b>Adee Room</b>			
Daytime (8 AM to 4 PM)	\$600	\$700	4 hours base rate, Additional hours \$200/hour Non-exclusive use Kitchen Fee = \$250
<b>Lanson Room</b>			
Daytime (8 AM to 4 PM)	\$1000	\$1200	4 hours base rate, Additional hours \$300/hour Non-exclusive use Kitchen Fee = \$250
<b>Wedding Rates/Evening (4 PM to Midnight)</b>			5 hour base rate, exclusive use Includes 2 ½ hour setup and breakdown
Monday-Thursday	\$1500	\$2000	Additional hours \$600/hour
Fridays and Sundays	\$3500	\$4000	Kitchen Fee = \$250
Saturday	\$4500	\$5000	
<b>Outdoor Events</b>			
<b>Platform Rental</b>			
Daytime (8 AM to 4 PM)	\$250/hour	\$300/hour	minimum 3 hour rental
Evening (4 PM to Midnight)			
Monday-Thursday	\$300/hour	\$350/hour	minimum 3 hour rental
Fridays and Sundays	\$500/hour	\$550/hour	minimum 4 hour rental
Saturday	\$600/hour	\$650/hour	minimum 4 hour rental
<b>Tables and Chairs</b>	\$300	\$400	
<b>Security Fee</b>	\$100/hour	\$125/hour	