



**James Turcio**  
Building Official  
Issuing Authority

City of New Haven  
**BUILDING DEPARTMENT**  
**Permit & License Center**

200 Orange Street, 5<sup>th</sup> Floor ▪ New Haven, Connecticut 06510  
[www.cityofnewhaven.com](http://www.cityofnewhaven.com)



**Toni N. Harp**  
Mayor

**SPECIAL VENDING DISTRICT SITE LICENSE APPLICATION**

**Date Submitted:** \_\_\_\_\_ **Application Type:**  Individual  Corporation  LLC  Partnership  Association

**Special Vending District (Select ONE):**

{NOTE: Vendors may own or operate ONLY one (1) conveyance (truck, trailer cart, pushcart, or stand) per Special Vending District. Vendors must complete a separate application for EACH Special Vending District in which they wish to vend.}

**Cedar Street:**  Cart **Downtown:** Cart  **or** Truck  **Long Wharf:**  Truck **Sachem Street:** Cart  **or** Truck

Do you currently vend in this Special Vending District?  Yes  No Are you a Food Vendor?  Yes  No

**Applicant Information:**

Name: \_\_\_\_\_ Business Name (if different): \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

In addition to all of the general rules and regulations pertaining to vending in the City of New Haven, I hereby agree to abide by all of the rules and regulations pertaining to vending in Special Vending Districts as defined by the City of New Haven General Code of Ordinances. I fully understand that, once issued, a Special Vending District Site License is not transferable or subleasable, no refund will be issued, and is subject to the provisions of the City of New Haven General Code of Ordinances and Connecticut General Statutes applicable to the activity for which the license is requested. Any violation of those Ordinances or Statutes, including failure to pay the appropriate Site License Fee in advance, may result in a fine and/or suspension, cancellation, or revocation of the Site License.

I further certify that the information provided herein is true and accurate. I fully understand that if I have falsified any information herein and submitted along with this application, and/or if after notice and hearing the information is found to be false, I will not be entitled to the Site License sought. I fully understand that if I intentionally make a statement that is untrue and/or which is intended to mislead a public servant in the performance of his/her official function, I will be in violation of Section 53a-157b of the Connecticut General Statutes for False Statement and may be subject to arrest.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Internal Use Only**

Vendor License No.: \_\_\_\_\_ Renewal Date: \_\_\_\_\_

Lottery No.: \_\_\_\_\_ SVD: \_\_\_\_\_ #: \_\_\_\_\_ Wait List:  Yes #: \_\_\_\_\_  No

**Site License Fee:**  **Sidewalk:**  \$1,000 (full year)  \$500 (six months)  
 **Parking:**  \$2,500 (full year)  \$1,250 (six months)  \$625 (three months)  
 **Electricity:** \$500 (Long Wharf food vendors only)

**Payment:**  Cash  Money Order  Credit Card: Type: \_\_\_\_\_ #: \_\_\_\_\_ Exp.: \_\_\_\_/\_\_\_\_ CVV: \_\_\_\_\_



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**CERTIFICATION ACKNOWLEDGMENT**

I hereby certify that I have read and understand the **Ordinances** and/or **Rules/Regulations** of the City of New Haven that pertain both to Vending generally, and to **Special Vending Districts** specifically, in the City of New Haven. I understand that I must comply with these **Ordinances** and/or **Rules/Regulations** at all times or be subject to enforcement actions by the City of New Haven.

I fully understand that if I surrender or relinquish my Special Vending District Site License for any reason, I will not be entitled to, but may receive, a refund of some portion of my Site License fee, according to the policies of the Building Department of the City of New Haven. I also fully understand that, if I do not pay all applicable Site License fees in advance and on a timely basis, I may forfeit my Site License, according to the policies of the Building Department of the City of New Haven. Finally, I understand that, once issued, a Special Vending District Site License is non-transferable and non-subleasable, but may be assignable with the prior written consent and approval of the City's Building Official.

\_\_\_\_\_  
**SITE LICENSEE NAME** (Please print)

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**BUSINESS NAME** (if different)

\_\_\_\_\_  
**DATE**