**NEW HAVEN PORT AUTHORITY**

**MINUTES**

**#205**

**SPECIAL MEETING – MAY 8, 2024**

This was an entirely remote meeting.

Chairman Fabiani called the Special Meeting #205 of the New Haven Port Authority (NHPA) to order at 8:40 a.m.

Commissioners Present: Nick Fabiani, Chair; Sal Punzo\*, Vice-Chair; Gene Harris, Secretary; Tom Cavaliere, Treasurer; Katharine Goodbody

Staff Present: Sally Kruse

Counsel: Carolyn Kone - Brenner, Saltzman & Wallman, LLP

Public: Jim Dillman and Greg Baribault – Enstructure/Gateway; Tiffany Torrey – Torrey Enterprises,; Martha Murray; Ulysses Hammond – CT Port Authority – listening by phone\*\*

\* Commissioner Punzo joined the meeting at 08:42 a.m.

\*\* Mr. Hammond left the meeting at 8:50 a.m.

AGENDA

**1. Authorization for NHPA to serve as lead applicant for a 2024 PIDP Grant, with Chair Fabiani authorized to sign all documents required to support that application on behalf of NHPA**.

Tiffany Torrey of Torrey Enterprises provided an overview of application for the Federal Department of Transportation’s Maritime Administration (MARAD) Port Infrastructure Development Program (PIDP) grant. Ms. Torrey stated that the project is the same as the one for which the NHPA served as lead applicant in partnership with Gateway in 2023. The application has been changed to better respond to some concerns MARAD had expressed in response to the 2023 application and to update the project costs. Jim Dillman of Enstructure explained that the CT Port Authority would be a third partner for the project. Mr. Dillman and Greg Baribault of Gateway expressed Gateway’s strong desire for the project.

Commissioner Cavaliere moved to authorize the NHPA serve as lead applicant for a 2024 Port Infrastructure Development Program grant and to authorize Chairman Fabiani to sign all documents required to support that application on behalf of the NHPA. The motion was seconded by Commissioner Goodbody and approved by unanimous vote of all commissioners present at the meeting.

**2. Approval of the final Memorandum of Understanding (MOU) between Gateway and NHPA, with Chair Fabiani authorized to sign the MOU on behalf of NHPA.**

Attorney Kone reviewed the Memorandum of Understanding (MOU) stating that only dates and project costs have been changed from the version NHPA and Gateway signed in 2023. She further explained that the Grant Agreement will be executed between MARAD and NHPA. NHPA as recipient of the grant would be responsible for grant management and reporting, such as financial reports and progress reports. Gateway would be managing the project and would provide the documentation for NHPA review and submittal, or the reports could be submitted on NHPA’s behalf by an administrator working for NHPA. Mr. Dillman explained that the grants are reimbursement grants in which all receipts are submitted to MARAD, which then returns 75% of the costs as the local sponsor(s) are required to provide 25% of the costs for the project. In response to a question, Attorney Kone explained that a new and more specific agreement will be negotiated if the project wins approval from MARAD, incorporating specific requirements that MARAD will impose and in which Gateway would indemnify NHPA for costs.

Commissioner Goodbody moved to authorize the NHPA serve as lead applicant for a 2024 Port Infrastructure Development Program grant and to authorize Chairman Fabiani to sign all documents required to support that application on behalf of the NHPA. The motion was seconded by Commissioner Cavaliere and approved by unanimous vote of all commissioners present at the meeting.

**ADJOURNMENT –** Upon a motionbyCommissioner Goodbody to adjourn, seconded by Commissioner Cavaliere, and approved by unanimous vote of all commissioners present at the meeting, the meeting was adjourned at 8:59 a.m.