

**CITY OF NEW HAVEN CIVIL SERVICE BOARD  
MINUTES OF MEETING – April 2024 Regular Meeting**

April 24, 2024

<u>Present</u>	<u>Also Present</u>
<ul style="list-style-type: none"> <li>• Commissioner Wendy Mongillo</li> <li>• Commissioner Dennis Daniels</li> <li>• Commissioner Christopher Mordecai</li> <li>• Susan Baldwin Personnel Director</li> </ul>	<ul style="list-style-type: none"> <li>• Assistant Corporation Counsel Atty. John Leonard</li> <li>• HR Associate, Jennifer Canas</li> <li>• Other members of the Public</li> </ul>

Meeting opened at 12:35 pm.

**#1 Eligible Lists**

The Board was given the opportunity to view the lists virtually on screen before deliberating or voting. Guests were placed in the virtual waiting room. After review, guests were brought back into the meeting.

Commissioner Mongillo presented #22-68CR Police Officer. Results of pass/fail data for list #22-68CR Police Officer is incomplete. Acknowledged; no further action needed, or votes taken.

Commissioner Mongillo presented results and provided pass/fail data for list #24-17 Lead Inspector. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Mordecai. Votes taken: all yeas; none opposed.

Commissioner Mongillo presented results and provided pass/fail data for list # 24-18 Health Programs Director. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Mordecai. Votes taken: all yeas; none opposed.

Commissioner Mongillo presented results and provided pass/fail data for list #24-19 Coordinator of Community Recreation Supervisors. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Mordecai. Votes taken: all yeas; none opposed.

Commissioner Mongillo presented results and provided pass/fail data for list #24-20 Registrar of Vital Statistics. Commissioner Daniels motioned to approve the list for an initial period of one year. Seconded by Commissioner Mordecai. Votes taken: all yeas; none opposed.

**#2 Candidate Removal(s) from Eligibility List**

Guests were moved to the virtual waiting room. Ms. Baldwin presented the names for removal from list eligibility #22-68CR Police Officer and #23-51 Police Records Clerk. After review, guests were brought back into the meeting.

**List #22-68CR Police Officer- Removals**

<b>Rank</b>	<b>Last Name</b>	<b>First Name</b>
18	Mitchell	Paul
2	Wilborne	Darin
5	Kittelstad	Christopher
11	Haas	Michael

12	Mendez	Randy
15	Nieves	Victor
16	VanHoose	Evan
18	Coleman	Curtis
19	Barrett	Mellesia
20	Loda	Samuel
24	Sainval	Wesley
26	Fidalgo	Ivan
27	Catala	Ryan
29	Clarke	Connor

**List #23-51 Police Records Clerk Removals**

<b>Rank</b>	<b>Last Name</b>	<b>First Name</b>
6	Ayala	Ashley

Commissioner Daniels moved to approve the names to be removed from eligibility lists #22-68CR Police Officer and #23-51 Police Records Clerk. Seconded by Commissioner Mordecai. Votes taken; all yeas, none opposed. No Abstentions.

**#3 Transfer Requests**

*X. Garcia, Administrative Assistant*

Mrs. Baldwin presented a transfer request from Xiomara Garcia, who is looking for placement on the transfer list to be considered for vacancies within their current or similar title in their position of Administrative Assistant.

Commissioner Daniels motioned to approve the transfer request for Xiomara Garcia, Administrative Assistant. Seconded by Commissioner Mordecai. Votes all taken; all yeas, none opposed, no abstentions. Transfer request approved.

*C. Sanders, Parking Enforcement Officer*

Mrs. Baldwin presented a transfer request from Carlton Sanders, who is looking for placement on the transfer list to be considered for vacancies within their current or similar title in their position of Parking Enforcement Officer.

Commissioner Daniels motioned to deny the transfer request for Carlton Sanders, Parking Enforcement Officer. Seconded by Commissioner Mordecai. Votes all taken; all yeas, none opposed, no abstentions. Transfer request denied.

**#4 Board Correspondence**

Commissioner Mongillo acknowledged the New Haven Board of Alders approving the reappointment of Dennis W. Daniels to the Civil Service Board. No further action needed.

**#5 Corporation Counsel Update**

Acknowledged– no action needed.

**#6 Meeting Minutes**

Commissioner Mongillo presented the minutes from the meeting conducted on March 27, 2024. Motion to accept the meeting minutes as presented was made by Commissioner Mordecai for meeting minutes dated March 27, 2024; And, seconded by Commissioner Daniels. Votes taken; all yeas, none opposed. Meeting minutes approved.

**#7 Next Meeting**

A special meeting request was made by Mrs. Baldwin for May 15, 2024 at 12:30pm. The meeting date and time was discussed and confirmed.

The next regular meeting date scheduled for May 29, 2024 at 12:30 pm was discussed and confirmed.

There being no further business to conduct, Commissioner Mordecai motioned to adjourn meeting. Seconded by Commissioner Daniels. Meeting adjourned at 12:52 pm.

Susan Baldwin  
Personnel Director

**NOTE:** For the purpose of compliance with the Freedom of Information Act, these minutes are made available for review subject to later review, revision and approval by the Civil Service Board.

**Civil Service Board Approval Date:** Susan Baldwin 05/15/24