



**NOTICE OF REGULAR MEETING OF THE
NEW HAVEN SOLID WASTE & RECYCLING AUTHORITY**

THURSDAY, AUGUST 10, 2023 AT 5:30 PM

Via Zoom:

<https://newhavenct.zoom.us/j/88473556453?pwd=N3AwVVEzMWJsdURtb21mMnlyNW9oZz09&from=addon>

AGENDA

1. Call to Order
2. Approval of the Minutes from the June 8, 2023 and July 13 Regular Meetings
3. Treasurers' Report
4. Tonnage Report
5. Communications
6. Old Business
 - a. Status of emergency procurement of construction services to repair block wall at Citizen Drop Off area
 - b. Hometown Recycling Day event update
7. New Business
8. Public Comments
9. Adjournment

June 8, 2023

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on June 8, 2023, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, J. Crespo, V. Fasano, C. May, and M. Targove

Board member absent: W. Augustine, and K. Pedersen

Others present: Lori Vitagliano, Executive Director
Pierre Barbour, Executive Director
Malinda M. Figueroa, Secretary
Regina Rush-Kittle, Chief Administrative Officer
Brian Popovich, USA Hauling

Rose Bonito began the meeting at 5:37 p.m. with the May 2023 treasurers’ report.

Lori Vitagliano presented the treasurers report for the month of May 2023.

Ms. Vitagliano presented the MSW and Recycling tonnage reports for the month of May 2023. Mr. Fasano asked if the recycling tonnage was still low. Mr. Barbour stated that it was lower than what we would like but the Authority is still receiving a steady stream of commercial recycling even with the considerations of the market rate and tipping fees.

[Directors Crespo and Targove joined the meeting.]

Rose Bonito made a motion to approve the April 13, 2023 and May 11, 2023 regular meeting minutes, seconded by Victor Fasano. Malinda Figueroa notified the Directors that the May 11, 2023 had been corrected to reflect Ms. Vitagliano’s attendance. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, V. Fasano, C. May, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Ms. Bonito made a motion to approve the FY2023-2024 Budget as presented during the Public Hearing immediately preceding the regular meeting, seconded by Mr. Fasano. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, V. Fasano, C. May, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Under communications Ms. Vitagliano informed the Directors that Hometown Recycling Day 2023 was being coordinated the date and time to be determined once she hears back from Southern Connecticut State University. Most of the previous vendors have committed to attending again this year. Mr. Fasano inquired about efforts to inform the community about the event. Mr. Barbour stated there are extensive efforts made to inform the public such as billboard, newspaper and radio advertisements, a banner at the event site posted a few weeks prior to the event and Community Management Teams and Alders are emailed the flyer as well as the Authority's newsletter.

Mr. Crespo made a motion to enter executive session for the purpose of discussing personnel matters, seconded by Mr. Fasano. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, V. Fasano, C. May, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Executive session began at 5:54 pm.

Margaret Targove made a motion to come out of Executive Session, seconded by Mr. Fasano. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, V. Fasano, C. May, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Executive session ended at 6:30 pm.

Mr. Fasano made a motion regarding the existing memorandum of understanding for operations as the Transfer Station that the Executive Director along with the Chairman of the Board execute a written memorialization of the facts and situations regarding the present memorandum of understanding and request a meeting for updating, implementing and correcting the same for operations of the facility, seconded by Ms. Bonito. Mr. Crespo noted that he felt this action was appropriate and in the best interest of the Authority as well as the City of New Haven. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, V. Fasano, C. May, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Under old business Ms. Vitagliano updated the directors on the status of the repairs emergency procurement of construction services to repair the block wall at Citizen Drop Off area. She reiterated that they had received the drawings and look forward to completing that work in the near future. Mr. Fasano asked how the drawings worked out. Mr. Barbour stated that the emergency procurement of the work is proceeding with the lowest bidder of the Improvements project and hope to issue a notice to proceed shortly.

Under new business Mr. Barbour stated that during the Executive Director transition of technical informational technology (IT) situations, a few issues have presented themselves and seems to indicate that there is a future need to revisit the Authority's IT infrastructure relating to the network, servers hardware and software.

Mr. Popovich asked what the new gate rates were beginning July 1. Mr. Barbour stated the MSW gate rate would be \$115.50.

Mr. Crespo adjourned the meeting at 6:43 pm.

Respectfully submitted,

Malinda M. Figueroa
Secretary

July 13, 2023

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on July 13, 2023, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, V. Fasano, C. May, and K. Pedersen

Board member absent: W. Augustine, J. Crespo, and M. Targove

Others present: Lori Vitagliano, Executive Director
Malinda M. Figueroa, Secretary
Michael Powers, USA Hauling

[Due to technical difficulties with the Zoom platform the meeting did not begin until 6:06 pm]

Rose Bonito began the meeting at 6:06 p.m. by tabling the approval of the June 8, 2023 regular meeting minutes due to lack of quorum.

[Director May left the meeting. Director Fasano joined the meeting.]

Lori Vitagliano presented the treasurers report for the month of June 2023. Mr. Fasano inquired about the handling of the dinner expense for the former executive director. Ms. Vitagliano stated that she had consulted the Authority’s auditor and Treasurer and they deemed the expenditure as a business dinner since a broad array of Authority business was disseminated.

Ms. Vitagliano presented the MSW and Recycling tonnage reports for the month of June 2023.

Under communications Ms. Vitagliano informed the Directors that Hometown Recycling Day 2023 was to take place on the Southern Connecticut State University campus from 8:00 a.m. to 1:00 p.m. on Saturday, September 30, 2023. Most of the previous vendors have committed to attending again this year. Ms. Vitagliano asked the Directors if they had any input on getting the word out. Ms. Bonito asked if student volunteer groups would be contacted to help organize the event. Mr. Pederson suggested the City’s Community Resilience Director, Carlos Sosa Lombardo, be contacted. Ms. Vitagliano would make contact with local civic groups and report back to the Board.

Under old business Ms. Vitagliano updated the directors on the status of the emergency procurement of construction services to repair the block wall at Citizen Drop Off area. She reported that Fuss and O’Neil and the lowest bidder of the overall project were exchanging request for information’s (RFI’s) regarding the scoping of the project.

There was no new business.

There was no public comments.

Ms. Bonito adjourned the meeting at 6:30 pm.

Respectfully submitted,

Malinda M. Figueroa
Secretary

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