



**NOTICE OF REGULAR MEETING OF THE
NEW HAVEN SOLID WASTE & RECYCLING AUTHORITY**

THURSDAY, JUNE 8, 2023 AT 5:30 PM

Via Zoom:

<https://newhavenct.zoom.us/j/86088488028?pwd=aGFOcDRxazJEM3FDZG9KMWF2QXVvdz09&from=addon>

AGENDA

1. Call to Order
2. Approval of the Minutes from the April 13, 2023 and May 11, 2023 Regular Meetings
3. Treasurers' Report
4. Tonnage Report
5. Discussion and Approval of the FY2023-2024 Budget
6. Communications
7. Old Business
8. New Business
9. Public Comments
10. Adjournment

April 13, 2023

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on April 13, 2023, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: W. Augustine, J. Crespo, R. Bonito, V. Fasano, and M. Targove
Board member absent:

Others present: Pierre Barbour, Executive Director
Malinda M. Figueroa, Secretary
Scott Bassett, Partner, RSM
Steven Winter, Executive Director of Climate and Sustainability, City of New Haven
Kyle Pedersen, Member of the Public

Jose Crespo began the meeting at 5:36 p.m. with the presentation of the Authority’s 2022 audit. Scott Bassett of RSM presented the audit. Mr. Bassett stated that RSM issued a clean unmodified opinion. Internal controls were reviewed and had no findings to report to the Board. Operating statements for 2021 and 2022 have both had a positive change in net position. Operating revenues were up with an increase in tonnage. It was a very solid year of revenue over expenses. The Authority continues to pay down the bond debt and is meeting the bond covenant.

William Augustine made a motion to approve the minutes from the regular meetings of January 12, February 9, and March 9, 2023, seconded by Rose Bonito. There was no further discussion.

Voice Vote:

AYES: W. Augustine, J. Crespo, R. Bonito, V. Fasano, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Mr. Augustine made a motion to nominate Rose Bonito as Vice Chair of the Board of Directors, Ms. Bonito accepted the nomination. There were no other nominations made for Vice Chair. Ms. Bonito made a motion to nominate Jose Crespo as Chair of the Board of Directors, Mr. Crespo accepted the nomination. There were no other nominations made for Chair. Mr. Augustine made a motion to elect Rose Bonito as Vice Chair and Jose Crespo as Chair, seconded by Victor Fasano. There was no further discussion.

Voice Vote:

AYES: W. Augustine, J. Crespo, R. Bonito, V. Fasano, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Pierre Barbour presented the treasurers reports for the month of March 2023. Mr. Fasano asked if there were any open cases regarding flow control. Mr. Barbour stated that there were no open cases, and the Authority has collected on the fees.

Mr. Barbour presented the tonnage reports for the month of March 2023.

Ms. Bonito made a motion to enter executive session for the purpose of discussing personnel matters, seconded by Mr. Fasano. There was no further discussion.

Voice Vote:

AYES: W. Augustine, J. Crespo, R. Bonito, V. Fasano, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Executive session began at 6:05 pm.

Ms. Bonito made a motion to come out of Executive Session, seconded by Mr. Fasano. There was no further discussion.

Voice Vote:

AYES: W. Augustine, J. Crespo, R. Bonito, V. Fasano, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Executive session ended at 6:20 pm.

Mr. Barbour reiterated that the engineering services for assessing deterioration and designing a structurally sound replacement with Fuss and O'Neil was necessary and desirable. Mr. Fasano made a motion to approve the engineering scope of work and fees, seconded by Ms. Bonito. There was no further discussion.

Voice Vote:

AYES: W. Augustine, J. Crespo, R. Bonito, V. Fasano, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Mr. Barbour explained to the Directors that the increase to the User Fees at the transfer station were aligned with the cost of the current Management and Operations contract with the vendor who oversees the transfer station. Ms. Bonito made a motion to approve the change of user fees, seconded by Mr. Fasano. There was no further discussion.

Voice Vote:

AYES: W. Augustine, J. Crespo, R. Bonito, V. Fasano, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Under communications Mr. Barbour discussed plans for Earth Day partnership activity with a student organization at Wilbur Cross High School for cleanup of East Rock Park/Neighborhood. The Authority is providing trash bags, gloves, and disposal of items collected.

Old business was previously addressed with the affirmative vote for the Engineering Services proposal.

Mr. Winter spoke under public comments to commend Mr. Barbour's assistance with supplying data for the City's EPA recycling education grant. The City has also posted materials on the City's website concerning tonnage per capita for compliance with the City's SustainableCT certification.

Mr. Pedersen noted that the Board of Directors does very important work and he hopes to be joining the Board shortly once his appointment is approved by the Board of Alders.

Ms. Bonito made a motion to adjourn the meeting, seconded by Mr. Fasano.

The meeting adjourned at 6:37 p.m.

Respectfully submitted,

Malinda M. Figueroa
Secretary

May 11, 2023

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on May 11, 2023, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: J. Crespo, V. Fasano, C. May, K. Pedersen, and M. Targove

Board member absent: W. Augustine and R. Bonito

Others present: Pierre Barbour, Executive Director
Malinda M. Figueroa, Secretary
Regina Rush-Kittle, Chief Administrative Officer
Brian Popovich, USA Hauling

Jose Crespo began the meeting at 5:35 p.m. with the April 2023 treasurers’ report.

Pierre Barbour presented the treasurers report for the month of April 2023 and gave an extended overview of expenses as a courtesy to our newly appointed board directors.

Mr. Barbour presented the tonnage reports for the month of April 2023.

Victor Fasano made a motion to approve the minutes from the regular meetings of April 11, 2023, seconded by Kyle Pedersen. There was no further discussion.

Voice Vote: (tie)

AYES: J. Crespo and V. Fasano

NAYES: NONE

ABSTENSIONS: C. May, K. Pedersen

Mr. Barbour recommended to the Board of Directors to approve RSM as the Authority’s auditor for fiscal year ending June 30, 2023. Mr. Fasano made a motion to approve RSM as the Authority’s auditor, seconded by Mr. Pedersen. There was no further discussion.

Voice Vote:

AYES: J. Crespo, V. Fasano, C. May, and K. Pedersen

NAYES: NONE

ABSTENSIONS: NONE

Malinda Figueroa went over the prior years' procedure when scheduling the Public Hearing for the Authority's Budget. Mr. Fasano made a motion to select June 8, 2023 at 5:30 for the Authority's Public Hearing on the fiscal year 2023-2024 budget, seconded by Mr. Pedersen. There was no further discussion.

Voice Vote:

AYES: J. Crespo, V. Fasano, C. May, and K. Pedersen

NAYES: NONE

ABSTENSIONS: NONE

[Director Targove joined the meeting.]

Mr. Barbour presented the Authority's proposed 2024 budget. He noted that there were increases to the insurance coverage which includes liability, vehicle, pollution and public officials' coverage. Mr. Pedersen asked what was driving the increase. Mr. Barbour noted that the increase was based on the increase in tonnage that the Transfer Station received.

Mr. Pedersen made a motion to enter executive session for the purpose of discussing personnel matters, seconded by Mr. Fasano. There was no further discussion.

Voice Vote:

AYES: J. Crespo, V. Fasano, C. May, and K. Pedersen, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Executive session began at 6:28 pm.

Mr. Fasano made a motion to come out of Executive Session, seconded by Mr. May. There was no further discussion.

Voice Vote:

AYES: J. Crespo, V. Fasano, C. May, and K. Pedersen, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Executive session ended at 6:34 pm.

Mr. May made a motion to approve the executive director employment agreement as presented, seconded by Mr. Fasano. There was no further discussion.

Voice Vote:

AYES: J. Crespo, V. Fasano, C. May, and K. Pedersen, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Mr. Barbour notified the Board that the Authority communicated the reappointment of Rose Bonito to the Board of Alders. Mr. Crespo noted that the item was referred to the Aldermanic Affairs Committee for a first reading.

[Director May exited the meeting.]

Under old business Mr. Barbour updated the directors on the Status of the emergency procurement of construction services to repair the block wall at Citizen Drop Off area. He received the drawings and specifications from Fuss and O'Neil the day before this meeting and was in the process of reviewing the engineer's estimate. He noted that Earth Day was a success with Wilbur Cross students cleaning up East Rock Park.

Mr. Crespo adjourned the meeting at 6:51 pm.

Respectfully submitted,

Malinda M. Figueroa
Secretary

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