

**NOTICE OF REGULAR MEETING OF THE
NEW HAVEN SOLID WASTE & RECYCLING AUTHORITY**

THURSDAY, MARCH 9, 2023 AT 5:30 PM

Via Zoom:

**[https://newhavenct.zoom.us/j/89843976733?pwd=REQzQnhvYXp6eGIGTFo0SEVvam
o3dz09&from=addon](https://newhavenct.zoom.us/j/89843976733?pwd=REQzQnhvYXp6eGIGTFo0SEVvam
o3dz09&from=addon)**

AGENDA

1. Call to Order
2. Presentation of the fiscal year 2022 Audit by RSM
3. Approval of the Minutes from the January 12, 2023, February 9, 2023 and March 9, 2023 Regular Meetings
4. Election of Chairman and Vice-Chairman (Per Sections 2.8 and 2.9 of the Bylaws)
5. Treasurers' Report
6. Tonnage Report
7. Executive Session pursuant to Section 1-213(b)(2) of the General Statutes of Connecticut, for the purpose of discussing executive level candidate employment negotiations
8. Discussion and approval to contract with Fuss and O'Neil for engineering services for assessing deterioration, recommending, and designing structurally sound replacement options
9. Discussion and Approval of Change in User Fees
10. Communications
11. Old Business:
 - a.) Capital Improvements- Emergency Procurement of contractor to repair/replace block wall supporting citizen drop off area
12. New Business
13. Public Comments
14. Adjournment

January 12, 2023

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on January 12, 2023, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: W. Augustine, R. Bonito, V. Fasano, and M. Targove

Board member absent: J. Crespo

Others present: Pierre Barbour, Executive Director
Malinda M. Figueroa, Secretary
Alder Gerald Antunes, Ward 12
Regina Rush Kittle, Chief Administrative Officer

Rose Bonito began the meeting at 5:34 p.m. with the approval of the minutes from the September 8, 2022, October 13, 2022, November 10, 2022 and December 8, 2022 regular meetings and September 27, 2022, October 19, 2022, November 16, 2022 and December 13, 2022 special meetings, seconded by Victor Fasano. There was no further discussion.

Voice Vote:

AYES: W. Augustine, R. Bonito, V. Fasano, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

The Election of Chairman and Vice Chairman was tabled.

Ms. Targove made a motion to appoint Carleen Laffitte as Treasurer and Malinda Figueroa as Secretary of the Board of Directors, seconded by Mr. Fasano. There was no further discussion.

Voice Vote:

AYES: W. Augustine, R. Bonito, V. Fasano, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Pierre Barbour presented the treasurers reports for the month of December 2022.

Mr. Barbour presented the tonnage reports for the month of December 2022 noting that the Authority’s MSW tonnage received for 2022 was just over 900,000 tons.

Mr. Fasano made a motion to enter executive session for the purpose of discussing personnel matters and include Alder Antunes and Chief Administrative Officer Regina Rush Kittle in executive session, seconded by Ms. Targove. There was no further discussion.

Voice Vote:

AYES: W. Augustine, R. Bonito, V. Fasano, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Executive session began at 5:52 pm.

Mr. Fasano made a motion to come out of Executive Session, seconded by Ms. Targove. There was no further discussion.

Voice Vote:

AYES: W. Augustine, R. Bonito, V. Fasano, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Executive session ended at 6:07 pm.

Ms. Targove made a motion to authorize the current Executive Director, Pierre Barbour, to negotiate and contract with an executive search firm to perform a national search for the Executive Director position and authorized an amount not to exceed \$35,000 for said services and to negotiate the terms and conditions of employment with the qualified candidate as discussed in Executive Session which was seconded by Mr. Fasano. There was no further discussion.

Voice Vote:

AYES: W. Augustine, R. Bonito, V. Fasano, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Mr. Fasano made a motion to extend Mr. Barbour's employment contract to June 30, 2023 with associated compensation terms, Ms. Targove seconded the motion. There was no further discussion.

Voice Vote:

AYES: W. Augustine, R. Bonito, V. Fasano, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Mr. Barbour informed the Board that he received a freedom of information request in which he was requested to provide tonnages and information concerning the Transfer Station operator costs which is a typical request.

There was no old business.

Under new business Mr. Fasano suggested the Board of Directors have a dinner to thank Pierre for his many years of leadership.

There were no public comments.

Ms. Targove made a motion to adjourn the meeting, seconded by Mr. Fasano.

The meeting adjourned at 6:16 p.m.

Respectfully submitted,
Malinda M. Figueroa
Secretary

DRAFT

February 9, 2023

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on February 9, 2023, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: W. Augustine, R. Bonito, and M. Targove
Board member absent: J. Crespo, V. Fasano

Others present: Pierre Barbour, Executive Director
Malinda M. Figueroa, Secretary
Regina Rush Kittle, Chief Administrative Officer

Rose Bonito began the meeting at 5:35 p.m. with the Treasurers’ reports as there was no quorum for items 2 and 3.

Pierre Barbour presented the treasurers reports for the month of January 2023. He noted that the report reflected an increase in revenue based on vendors prepaying for tonnage and the November City payment.

Mr. Barbour presented the tonnage reports for the month of January 2023. There was a significant increase in January’s MSW tonnage then the previous year. He will report findings at March’s meeting.

Item 5 was tabled as well.

Mr. Barbour discussed the need to stabilize the wall as the deterioration has become a hazard to users of the facility. He has had a conversation with the Public Works Director and recommended that the area be closed off until repairs are made. A consequence would be a higher level of illegal dumping around the City. So, the alternative is to shuffle the containers to another section of the transfer station to allow materials to come in.

Under new business Mr. Barbour indicated that it may be a good time for the Authority to pursue hiring its own scale operating/gate staff instead of relying on the Public Works staff.

There was no old business.

There were no public comments.

Ms. Targove made a motion to adjourn the meeting, seconded by Mr. Fasano.

The meeting adjourned at 6:02 p.m.

Respectfully submitted,

Malinda M. Figueroa
Secretary

March 9, 2023

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on March 9, 2023, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, V. Fasano and M. Targove
Board member absent: W. Augustine and J. Crespo

Others present: Pierre Barbour, Executive Director
Malinda M. Figueroa, Secretary
Regina Rush Kittle, Chief Administrative Officer

Rose Bonito began the meeting at 5:34 p.m. with the Treasurers’ reports as the was no quorum for items 2 and 3.

Pierre Barbour presented the treasurers reports for the month of February 2023. He noted that the report reflected the Authority’s first payment to the Executive Director search firm and the Authority’s insurance renewals with HD Segur.

Mr. Barbour presented the tonnage reports for the month of February 2023. The haulers MSW increased and the City’s MSW was steady. Recycling tonnage is tracking along the same data from the prior year.

Items 6 and 8 were tabled as well.

Mr. Barbour informed the Directors that Fuss and O’Neil had reviewed the wall condition at the Citizen drop-off and has recommended a weight restriction be enacted to help mitigate any further decline of the area until the new wall can be constructed.

Mr. Barbour received a short list of candidates from the search firm and will be scheduling interviews soon and make recommendations to the Board shortly.

There were no public comments.

Ms. Targove made a motion to adjourn the meeting, seconded by Mr. Fasano.

The meeting adjourned at 6:14 p.m.

Respectfully submitted,

Malinda M. Figueroa
Secretary