



200 Orange Street, G3
New Haven, CT 06510

Justin Elicker
Mayor

Sandeep Aysola
Director

METER BAG REQUEST FORM

PLEASE EMAIL REQUEST TO vcloud@newhavenct.gov and mmason@newhavenct.gov

5 BUSINESS DAY MINIMUM NOTICE REQUIRED TO GUARANTEE A RESERVATION
A NOTICE LESS THAN 5 BUSINESS DAYS MAY RESULT IN YOUR APPLICATION BEING DENIED

PLEASE NOTE: The need for bags in those areas must be demonstrated at the time of application in order to obtain permission to use meter bags in those areas. You will be notified if there are any issues or questions about your request. **Time to pick up is usually *the business day before usage from 1PM to 4PM.*** Please return bag(s) with Return form before 11 AM to avoid being charged for an additional day of usage.

Company/Resident Name: _____

Phone Number: _____ Email: _____

Billing Address: _____

Date Bags needed: _____ Length of use: _____

Location to be used: _____ No. of bags needed: _____

Meter Numbers: _____

Reason for use: _____

Permit Number if applicable: _____ Company ID: _____

Name of Person Picking Up Bags: _____

Signature: _____ Date: _____

DO NOT WRITE BELOW LINE OFFICE USE ONLY

KEY # _____ DEPOSIT _____ COST _____

BAG NUMBER			

DAY STAMP ORDER PICKUP

The Meter bag rental fee is \$20.00 per bag per day and will be billed on a basis of a six (6) day week (Sundays and Holidays excluded). A deposit of \$50.00 per bag is required in advance. This deposit shall be forfeited if the bag is not returned for any reason, or is the bag is destroyed. A \$50.00 fee will be charged for lost or damaged bags and a \$15.00 fee will be charged for a lost or broken key. A late fee of \$50.00 per bag will be assessed for every 120 days that an account is past due.