

**Gender Neutrality (BOA #1)**

**Time-frame for approval of Boards and Commission Members (BOA #9)**

**ARTICLE III<sup>1</sup>. THE MAYOR**

**Sec. 1. Declared chief executive; qualifications; holding other offices prohibited.**

A. There shall be a Mayor of the City who shall be its chief executive and administrative officer<sup>2</sup>. Said Mayor shall have been an Elector of the City for at least five (5) years immediately preceding said Mayor's election, and shall reside in the City during the term of office<sup>3</sup>, and shall during such term hold no other public office, the duties of which conflict in any manner with those of Mayor or to which is attached any compensation<sup>4</sup>.

B. **Transition Period**<sup>5</sup>. Each newly elected Mayor shall be provided with at least one secretary, one professional staff assistant, furnished office space and such other assistance as the Board of Alders may approve upon request of the Mayor-elect at the Board of Alders' next meeting following the election for the period from November 15<sup>th</sup> in the year said Mayor was first elected up to the first (1<sup>st</sup>) day of said Mayor's term of office so as to best effectuate the transition of the change of executive leadership of the City government.

**Sec. 2. Powers and Duties.**

A. **Powers**<sup>6</sup>. The Mayor shall have power:

(1) To appoint members of Boards and Commissions, subject to the provisions of Article VII, except as otherwise provided by this Charter<sup>7</sup>.

(2) To appoint as employees of the City, except as otherwise provided by this Charter, up to four (4) Coordinators, as set forth herein, and such Department Heads (and other officials as set forth in Article VI of this Charter) as may be designated by this Charter, Ordinance or other Law, subject to the provisions of Article VI<sup>8</sup>. Said coordinators shall have professional qualifications in such fields as, but not limited to, community development, human services, public administration and public finance, to aid the Mayor in the carrying out of said Mayor's duties as chief executive and administrative officer of the City<sup>9</sup>. Said qualifications shall be prepared in accordance with

<sup>1</sup> Currently Article V.

<sup>2</sup> Recodification of current §10(a)(First sentence).

<sup>3</sup> Recodification of current §10(a)(first two clauses of second sentence). Derived from Sp. L. 1899, p. 393, § 10; Sp. L. 1901, p. 1115, § 6; Sp. L. 1917, p. 723, Sp. L. 1927, § 10 (first sentence).

<sup>4</sup> Recodification of current §10(a) last clause of second sentence).

<sup>5</sup> Recodification of current §10(b). See, Amend. Of 7-1-75; and, Amend. of 7-1-93.

<sup>6</sup> Recodification of current §11

<sup>7</sup> Recodification of current §11(a). Derived from Sp. L. 1899, p. 393, § 11; Sp. L. 1901, p. 1114, §§1 and 2; Id., p. 1117, § 12; Sp. L. 1927, p. 14, § 11.2.

<sup>8</sup> Recodification of current §11(a). Derived from Sp. L. 1899, p. 393, § 11; Sp. L. 1901, p. 1114, §§1 and 2; Id., p. 1117, § 12; Sp. L. 1927, p. 14, § 11.2. See, Amend. of 7-1-93.

<sup>9</sup> Recodification of current §11(i) (First sentence). See, Amend. of 7-1-75

## **Gender Neutrality (BOA #1)**

### **Time-frame for approval of Boards and Commission Members (BOA #9)**

nationally accepted professional standards and best practices in the applicable field and shall be updated prior to the appointment of such Coordinator<sup>10</sup>.

(3) To fill, unless otherwise provided for by the provisions of this Charter, by appointment, any vacancy by an Elected Official, for the unexpired term for which any such official was elected<sup>11</sup>.

(4) To call special meetings of the Board of Alders or any Board or Commission of the City government when deemed expedient by the Mayor and to enforce the attendance of the members of the same thereat in the manner herein provided<sup>12</sup>.

(5) To assign any employee of one department to the temporary performance of similar duties in another department whenever the interests of the City require, except for employees of the Office of Legislative Services<sup>13</sup>.

(6) To administer oaths to duly Elected Officials and Appointed Public Officials<sup>14</sup>.

(7) To have and exercise all other executive and administrative powers conferred by the General Statutes upon any municipal chief executive, except as otherwise provided in this Charter<sup>15</sup>.

**B. Duties<sup>16</sup>.** It shall be the duty of the Mayor:

(1) To cause this Charter, the Ordinances and laws to be executed and enforced, and to conserve the peace within the City. The Mayor shall be responsible for the good order and efficient government of the City<sup>17</sup>;

(2) Every vote, Resolution, Order or Ordinance passed by the Board of Alders shall be transmitted by the City Clerk within seven (7) Days after its passage to the Mayor for action and then shall be returned by said Mayor to the City Clerk within ten (10) Days after said transmission<sup>18</sup>;

---

<sup>10</sup> NEW.

<sup>11</sup> Recodification of current §11(b) (Second Paragraph).

<sup>12</sup> Recodification of current §11(e). Derived from Sp. L. 1899, p. 393, § 11; Sp. L. 1901, p. 1114, §§1 and 2; Id., p. 1117, § 12; Sp. L. 1927, p. 14, § 11.4.

<sup>13</sup> Recodification of current §11(f). See, Amend. of 7-1-93.

<sup>14</sup> Recodification of current §11(g).

<sup>15</sup> Recodification of current §11(h).

<sup>16</sup> Recodification of current §12

<sup>17</sup> Recodification of current §12(a). Derived from Sp. L. 1899, p. 393, § 11; Sp. L. 1901, p. 1114, §§1 and 2; Id., p. 1117, § 12; Sp. L. 1927, p. 14, § 11.1.

<sup>18</sup> Recodification of current §12(b) (first sentence). Derived from Sp. L. 1899, p. 393, § 11; Sp. L. 1901, p. 1114, §§1 and 2; Id., p. 1117, § 12; Sp. L. 1927, p. 14, § 11.7. See, Amend. of 7-1-93.

## **Gender Neutrality (BOA #1)**

### **Time-frame for approval of Boards and Commission Members (BOA #9)**

(a) If the Mayor approves or fails to take action within said ten (10) Days, such vote, Resolution, Order or Ordinance shall become operative and effectual<sup>19</sup>.

(b) In case the Mayor shall fail to take action upon any vote, Resolution, Order or Ordinance passed by the Board of Alders within said ten (10) Days the City Clerk shall endorse the fact upon the vote, Resolution, Order or Ordinance<sup>20</sup>.

(c) If the Mayor disapprove said vote, Resolution, Order or Ordinance the Mayor shall endorse such disapproval thereon and return same to the City Clerk within said ten (10) Days and shall transmit in writing the reasons for such disapproval to the body in which it originated at or before its next regular meeting<sup>21</sup>.

(d) If the Mayor fails to endorse such disapproval thereon and fails to return same to the City Clerk within said ten (10) Days, such vote, Resolution, Order or Ordinance shall become operative and effectual<sup>22</sup>.

(e) In the event that the Mayor shall disapprove any such vote, Resolution, Order or Ordinance as hereinbefore described, it shall not become operative and effectual unless passed over the Mayor's veto by an affirmative vote of two-thirds (2/3<sup>rd</sup>) of all the members of the Board of Alders, present or absent<sup>23</sup>.

(f) The Mayor may also approve or disapprove any part of any vote, Resolution, Order or Ordinance, and the part of the vote, order, Ordinance or resolution approved shall become operative and effectual, and the part disapproved shall be void, unless passed over such veto in the manner aforesaid<sup>24</sup>.

(i) Notwithstanding the foregoing, if the Board of Alders amend the budget as proposed by the Mayor and the Mayor should veto the budget as so amended, then the budget as originally proposed by the Mayor shall go into effect unless the Board of Alders should override the veto at a special meeting of the Board of Alders to be called by the Mayor or the President of the Board of Alders and held within seven (7) Days after receipt by said President from the Mayor of the veto and veto message concerning the budget<sup>25</sup>; and,

<sup>19</sup> Recodification of current §12(b) (second sentence).

<sup>20</sup> Recodification of current §12(b) (third sentence).

<sup>21</sup> Recodification of current §12(b) (fourth sentence).

<sup>22</sup> Recodification of current §12(b) (fifth sentence).

<sup>23</sup> Recodification of current §12(b) (sixth sentence).

<sup>24</sup> Recodification of current §12(b) (seventh sentence).

<sup>25</sup> Recodification of current §12(b) (seventh sentence, first proviso).

## **Gender Neutrality (BOA #1)**

### **Time-frame for approval of Boards and Commission Members (BOA #9)**

(ii) In the event the Board of Alders amend in part the budget as proposed by the Mayor, and the Mayor should veto the part of the budget so amended, then the part as originally proposed by the Mayor shall go into effect, or if the part were new, it shall be void, unless the Board of Alders should override the veto at the special veto meeting of the Board of Alders; if the Board of Alders should override the veto of the Mayor by a two-thirds (2/3<sup>(d5)</sup>) vote of all of the members of said board, present or absent, then the budget shall go into effect as originally approved by the Board of Alders<sup>26</sup>.

(3) To sign together with the City Treasurer all bonds and other instruments evidencing City indebtedness, and by himself, all deeds and all written contracts of the City approved by the Board of Alders, except as otherwise provided in this Charter, or any Department, Board or Commission of the City in accordance with authority conferred upon them by this Charter or by the Ordinances, or otherwise by Law; provided, the facsimile signature of the Mayor is authorized on all bonds issued by the City<sup>27</sup>.

(4) To see that all contracts and agreements with the City are faithfully kept and performed<sup>28</sup>.

(5) To submit to the Board of Alders in writing at its first meeting in February of each year a complete report of the affairs of the City for the preceding year including the activities of each Department<sup>29</sup>.

### **Sec. 3. Membership on Boards and Commissions<sup>30</sup>.**

**A. General Rule<sup>31</sup>.** The Mayor may serve as a member of every Board or Commission of an executive or administrative nature as may be established by the General Statutes, this Charter, the Ordinances or executive order, so long as there is no conflict with Law. Said Mayor shall have the power to vote on all matters before any of said Boards or Commissions in accordance with the provisions hereof.

**B. Exceptions.** The provisions of this section shall not apply to the Board of Alders, Civil Service Board; Board of Ethics; and Board of Zoning Appeals. The Mayor shall not participate in the zoning functions of the City Planning Commission as set forth in §2.A through H of Article XIII of this Charter.

<sup>26</sup> Recodification of current §12(b) (seventh sentence, second proviso).

<sup>27</sup> Recodification of current §12(c). Derived from Sp. L. 1899, p. 393, § 11; Sp. L. 1901, p. 1114, §§1 and 2; Id., p. 1117, § 12; Sp. L. 1927, p. 14, § 11.5; and, Sp. L. 55-495; See, Amend. of 7-1-93.

<sup>28</sup> Recodification of current §12(d).

<sup>29</sup> Recodification of current §12(e). Derived from Sp. L. 1899, p. 393, § 11; Sp. L. 1901, p. 1114, §§1 and 2; Id., p. 1117, § 12; Sp. L. 1927, p. 14, § 11.3. See, Amend. of 7-1-93.

<sup>30</sup> Modification and recodification of current §12(f). See, Amend. Of 12-4-53; Special Laws 1955, Act No. 495; See, Amend. of 7-1-75 and Amend. of 7-1-93.

<sup>31</sup> This provision is derived from Sp. L. 1899, p. 393, § 11; Sp. L. 1901, p. 1114, §§1 and 2; Id., p. 1117, § 12; Sp. L. 1927, p. 14, § 11.8.

**Gender Neutrality (BOA #1)**

**Time-frame for approval of Boards and Commission Members (BOA #9)**

**C. Right to Attend.** Notwithstanding the provisions of §3.B, above, the Mayor shall have the right to attend all meetings of every Board and Commission of the City and to address it at any meeting. Moreover, no Board or Commission shall have the authority to exclude the Mayor from its meetings.

**Sec. 4. Mayor's Staff and Council of Economic Advisors.**

**A.** The Mayor shall appoint a secretary to the Mayor and other employees in the Office of the Mayor, who shall serve under the direction of and subject to removal at the pleasure of the Mayor<sup>32</sup>.

**B.** The Mayor shall appoint a nine-member council of economic advisors to advise the Mayor on economic matters affecting the City. The Mayor may appoint one of the members the ~~chairman~~chair, and either the ~~chairman~~chair or the Mayor may call meetings of the council at such times as either may deem appropriate. Members of the council may be removed and replaced at the pleasure of the Mayor<sup>33</sup>.

Commented [Ma1]: BOA #1

Commented [Ma2]: BOA #1

<sup>32</sup> Recodification of current §16(a). Derived from Sp. L. 1899, p. 401, § 39; See also, Sp. L. 1905, p. 910, § 10; See also, Sp. L. 1927, §39. See, Amend. of 7-1-93.

<sup>33</sup> Recodification of current §16(b). See, Amend. of 7-1-93.

**Gender Neutrality (BOA #1)**

**Time-frame for approval of Boards and Commission Members (BOA #9)**

**ARTICLE IV. BOARD OF ALDERS<sup>34</sup>**

**Sec. 1. Membership, qualifications; to exercise City powers.**

**A. The Legislative Body of the City.** There shall be in said City a legislative body which shall be the Board of Alders, which shall include one (1) Alder to be elected from each ward. Each Alder shall be an Elector at the time of election and shall reside in the ward from which said Alder was elected during the term of office<sup>35</sup>.

(1) Said board shall, with the approval of the Mayor or over the Mayor's veto, where applicable and as hereinbefore provided in this Charter or by Law, exercise all of the powers conferred upon said City, except as otherwise provided<sup>36</sup>.

(2) Said board shall have power to carry into effect and operation, by appropriate Ordinances with the approval of the Mayor, or over said Mayor's veto as provided in this Charter, all powers of the City as provided in this Charter<sup>37</sup>.

(3) Said board shall approve the following appointees of the Mayor:

(a) Up to four (4) Coordinators, Chief of Police and Fire Chief, as set forth in §3.A (1) Article VI of this Charter. Pending action by the board, which shall be completed within thirty (30) days of the submission of the nomination, a proposed appointee to a position may perform the duties and exercise the powers of the position; although this provision shall not be applicable to appointees to boards or commissions. A rejected nominee may continue in office in an acting capacity pending resubmission of the candidate's name for approval at the board's next regular meeting; however, a person's name may not be submitted more than two (2) times. Other than to membership on a Board or Commission, the Mayor may designate an individual to hold a position in an acting capacity pending the selection of a nominee, but no person may hold such a position for more than six (6) months without being submitted for confirmation by the board.

(b) Members of Boards and Commissions, as set forth in §1.A of Article VII of this Charter. If a nomination to a position or to a board or commission has not been affirmed or rejected by vote of the

---

<sup>34</sup> Current Article IX.

<sup>35</sup> Recodification of current §37(a) (First sentence). Derived from Sp. L. 1899, p. 424, §125, Board of Council abolished by Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; See also, Sp. L. 1927, §41. See, Amend. of 7-1-93.

<sup>36</sup> Recodification of current §37(a) (Second sentence). Derived from Sp. L. 1899, p. 424, §125, Board of Council abolished by Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; See also, Sp. L. 1927, §41.

<sup>37</sup> Recodification of current §55 entitled "General authority to exercise powers of City".

## Gender Neutrality (BOA #1)

### Time-frame for approval of Boards and Commission Members (BOA #9)

board within ~~sixty (60)~~ninety (90) days of the submission of the nomination by the Mayor, it shall be deemed to have been approved<sup>38</sup>.

Commented [S3]: BOA #9

**B. Office of Legislative Services.** There shall be an Office of Legislative Services, with full time professional and secretarial staff, to provide assistance to the Board of Alders. The Office of Legislative Services shall be provided adequate space for its operation and shall be supplied with all appliances and incidentals necessary for the proper discharge of its duties, to be paid from the general fund, as appropriated. The Office of Legislative Services shall be separate and distinct from and not subject to the authority of the executive branch of the City's government<sup>39</sup>.

(1) **Appointment of Staff**<sup>40</sup>. Each staff member of the Office of Legislative Services deemed necessary to carry out the Board of Alders' legislative function shall be appointed by a majority decision of the President of the Board of Alders and the Majority and Minority Leaders from a list of three (3) persons with the highest ratings obtained in a civil service examination held to determine eligibles for that position, which examination shall be created pursuant to criteria established by the appropriate committee of the Board of Alders.

(2) **Transfers of Personnel**<sup>41</sup>. All transfers of personnel into the Office of Legislative Services and all layoffs of its personnel must be approved by a majority of the President, Majority Leader and Minority Leader of the Board of Alders, and by the appropriate bargaining unit.

(3) **Director of Legislative Services.** There shall be a Director of Legislative Services, so appointed, who shall serve for a four (4) year renewable term commencing on February 1, 1998<sup>42</sup>. The person in the position of Director of Legislative Services at the time of the approval of this Charter, unless appointed for an additional term, shall serve until a successor is appointed and qualified<sup>43</sup>.

## Sec. 2. Organization of the Board of Alders.

**A. Officers Elected by the Board**<sup>44</sup>. At the beginning of the municipal year 1952 and biennially thereafter, the Board of Alders shall elect from its members, a President who shall preside at the meetings of said board, and a President Pro Tempore who shall serve in case of the President's death, resignation, removal, absence or

<sup>38</sup> NEW.

<sup>39</sup> Recodification of current §37(b) (First Paragraph). See, Amend. of 7-1-93.

<sup>40</sup> Recodification of current §37(b) (First sentence of second paragraph). See, Amend. of 7-1-75 and Amend. of 7-1-93.

<sup>41</sup> Recodification of current §37(b) (Second sentence of second paragraph). See, Amend. of 7-1-93.

<sup>42</sup> Recodification of current §37(b) (Third sentence of second paragraph).

<sup>43</sup> Recodification of current §37(b) (Fourth sentence of second paragraph). See, Amend. of 7-1-93.

<sup>44</sup> Recodification of current §38. Derived from Sp. L. 1899, p. 424, § 126; See also, Sp. L. 1913, p. 756; See also, Sp.L. 1927, §42. See, Amend. of 7-1-93.

## **Gender Neutrality (BOA #1)**

### **Time-frame for approval of Boards and Commission Members (BOA #9)**

disability. Said board shall also elect such other officers and members of such Boards or Commissions as by the General Statutes, this Charter or the Ordinances of this City are designated to be elected by said board. In the event there is the absence of minority party representation on the Board of Alders, the rules of the board shall authorize:

(1) the election of a third officer to perform the functions of the Minority Leader under this Charter and other functions as may be prescribed by the Alders; and,

(2) the appointment of an officer elected under this section to serve in lieu of a representative of a minority party on any board or commission which requires said appointment; however, said appointment shall not circumvent the provisions of the General Statutes and this Charter pertaining to minority party representation.

**B. Time of Meetings: Regular and Special Meetings<sup>45</sup>.** Regular meetings of said board shall be held at such time as may be fixed by the City Ordinances; and said board may be especially convened at any time by the Mayor or the President of the Board, and, upon a petition of the majority of said board, in writing, filed with the City Clerk, a meeting of such board shall be called.

**C. Power to Establish Rules; Punish or Expel Members<sup>46</sup>.** Said board may determine the rules of its proceedings, in conformity with the general principles of parliamentary law, punish its members for disorderly behavior, and, by a vote of three-fourths (3/4<sup>ths</sup>) of its members, expel a member for due cause.

**D. Quorum and Voting Procedures<sup>47</sup>.** A majority of all of the members of said board shall constitute a quorum for the transaction of business, and the vote upon any question shall be taken by yeas and nays at the request of one-fifth (1/5<sup>th</sup>) of the members present.

**E. Authority to compel attendance<sup>48</sup>.** Whenever any meeting of said board shall have been regularly called and no quorum shall be present, those members present may, by vote, request the Mayor of said City or the presiding officer of said board to issue, and, upon such request, the said Mayor or presiding officer shall issue a signed warrant to arrest and bring into such meeting such members of said board as will together with those present, constitute a quorum; and, at any meeting of said board, those members shall have the power to make any Orders to compel the attendance of other members, and any one of the officers or members above mentioned shall obey

<sup>45</sup> Recodification of current §39 (First sentence). Derived Sp. L. 1899, p. 424, §127, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; See also, Sp. L. 1927, §43. See, Amend. of 7-1-93.

<sup>46</sup> Recodification of current §39 (Second sentence). Derived from Sp. L. 1899, p. 424, §127, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; See also, Sp. L. 1927, §43.

<sup>47</sup> Recodification of current §39 (Third sentence). Derived from Sp. L. 1899, p. 424, §127, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; See also, Sp. L. 1927, §43.

<sup>48</sup> Recodification of current §40. Derived from Sp. L. 1899, p. 424, §128, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; See also, Sp. L. 1927, §43. See, Amend. of 7-1-75 and Amend. of 7-1-93.



## **Gender Neutrality (BOA #1)**

### **Time-frame for approval of Boards and Commission Members (BOA #9)**

such Orders upon request, and summon such assistance as may be necessary to carry such Orders into effect.

**F. Authority to enter in contracts for expert and professional services<sup>49</sup>.** The President of the Board of Alders may execute all contracts approved by the board for experts and professional consultants where such services are necessary or convenient to the performance by the board of its duties, and such contracts shall be binding upon the City.

**G. Authority of certain boards, committees, officers to compel attendance and testimony of witnesses<sup>50</sup>.** The presiding officer of the Board of Alders, of the several committees of said board, and of the several boards of commissioners, and the Director of Public Works, shall respectively have power to compel the attendance and testimony of witnesses before their respective boards, committees and departments over which they preside, by the issue of subpoenas and the administration of oaths in the manner and according to the rules governing the same in courts of justice.

**(1) Application to the Superior Court.** When it shall be necessary to secure the attendance or testimony of witnesses before said boards, committees, departments or Director of Public Works, such presiding officers and such Director of Public Works, shall have the right to apply to the superior court for an order compelling any witness so summoned before them to testify; which courts shall have the power to issue subpoenas and to enforce the presence and testimony of all witnesses summoned in the same way and to the same extent as they now have power to enforce and compel the presence and testimony of witnesses in each of said courts<sup>51</sup>.

**(2) Failure to Comply. Grounds for removal from Office.** Failure of the chief executive or any other employee of any Department, Board or Commission of the City to appear following the issuance of a subpoena therefore by the presiding officer of the Board of Alders or of one of the committees of said board, shall, upon vote of the Board of Alders, be grounds for removal from office pursuant to §§11.C, D and F of Article I of this Charter<sup>52</sup>. In the event of such a vote, a copy thereof shall be forwarded to the Personnel Director for inclusion in such employee's permanent personnel file and to the Mayor<sup>53</sup>.

<sup>49</sup> Recodification of current §43. See, Amend. of 7-1-93.

<sup>50</sup> Minor modification and recodification of current §44 (First clause of the first sentence) by separating the first and second clauses. Derived from Sp. L. 1899, p. 425, §131, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; See also, Sp. L. 1927, §48.

<sup>51</sup> Minor modification and recodification of current §44 (Second clause of the first sentence) by separating the first and second clauses. Derived from Sp. L. 1899, p. 425, §131, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; See also, Sp. L. 1927, §48.

<sup>52</sup> Recodification of current §44 (Second sentence). Derived from Sp. L. 1899, p. 425, §131, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; See also, Sp. L. 1927, §48. See, Amend. of 7-1-93.

<sup>53</sup> Recodification of current §44 (Third sentence). Derived from Sp. L. 1899, p. 425, §131, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; See also, Sp. L. 1927, §48. See, Amend. of 7-1-93.

## **Gender Neutrality (BOA #1)**

### **Time-frame for approval of Boards and Commission Members (BOA #9)**

#### **Sec. 3. Procedure for enacting Ordinances, Resolutions, etc.; when Ordinances effective.**

##### **A. Ordinances: Committee Proceedings, First and Second Readings.**

(1) **Procedure.** All Ordinances shall be submitted to the Board of Alders, referred to and reported by a suitable committee after Public Hearing, printed in the journal for a first reading, and enacted upon second reading which shall take place at least one (1) week after the first reading<sup>54</sup>. The second reading of Ordinances cannot be waived or dispensed with<sup>55</sup>.

(2) **Effective Date**<sup>56</sup>. No Ordinance shall be of force or effect until one (1) week after its enactment nor until there shall have been Publication of either the Ordinance in full or information pertaining to the enactment of such Ordinance including the title of such Ordinance, a brief statement of the subject matter thereof and the date of its enactment and of its taking effect.

(3) **Publication of Codification of Ordinances**<sup>57</sup>. Whenever the Board of Alders shall approve, adopt and enact any revision, compilation or codification of the Ordinances of the City, it shall be a sufficient Publication of such revision, compilation or codification and all Ordinances, chapters and sections therein contained, to announce and publicize the vote or Resolution of said Board of Alders, approving, adopting and enacting such revision, compilation or codification, together with a notification of the Public Officials from whom the printed copies of such revision, compilation or codification may be obtained upon application.

**B. Other Legislative Measures.** All other measures (Resolutions, Orders, votes) shall follow the same procedure for legislative action as Ordinances, except that, upon unanimous consent, immediate action may be taken, or upon receipt of a special message from the Mayor declaring that the measure is of an emergency nature and that immediate action is necessary, the second reading may take place upon the same day as the original reading, and the printing of the same dispensed with<sup>58</sup>. Every such vote, Order, Resolution or other measure shall be printed for examination at

<sup>54</sup> Recodification of current §41 (First sentence). Derived from Sp. L. 1899, p. 425, §129; Sp. L. 1901, p. 1116, §11; Sp. L. 1023, p. 121, §1; and, Sp. L. 1927, §45 (First sentence). See also, Amend. of 7-1-93.

<sup>55</sup> Recodification of current §41 (Second sentence). Derived from Sp. L. 1899, p. 425, §129; Sp. L. 1901, p. 1116, §11; Sp. L. 1023, p. 121, §1; and, Sp. L. 1927, §45 (Second sentence). See, Amend. of 7-1-93.

<sup>56</sup> Recodification of current §41 (Fifth sentence). Derived from Sp. L. 1899, p. 425, §129; Sp. L. 1901, p. 1116, §11; Sp. L. 1023, p. 121, §1; and, Sp. L. 1927, §45 (Fourth sentence). See, Amend. of 7-1-93.

<sup>57</sup> Recodification of current §42. Modification of second paragraph of Sp. L. 1927, §45; See, Sp. L. 1923, p. 122, §3. See, Amend. of 7-1-93.

<sup>58</sup> Recodification of current §41 (Third sentence).

## **Gender Neutrality (BOA #1)**

### **Time-frame for approval of Boards and Commission Members (BOA #9)**

the request of one-fifth (1/5<sup>th</sup>) of the members present, except in the instance of an emergency message from the Mayor<sup>59</sup>.

#### **Sec. 4. Special Act Authority to Adopt Ordinances, Resolutions and Orders.**

**A. Authority to provide for enforcement of Ordinances, rules<sup>60</sup>.** Said board shall have power to prescribe the manner of enforcing the penalties for violation of Ordinances enumerated in the foregoing sections, and the rules of the departments responsible for public health, and parks by a civil action or forthwith process as in criminal cases.

**B.** The Board of Alders shall have power by majority vote of the entire membership of the Board of Alders then eligible to vote, with the written approval of the Mayor, or over said Mayor's veto, as herein provided to enact, alter or repeal Ordinances to be called the "Ordinances of the City of New Haven"; and to make, alter and repeal Resolutions or Orders by a majority vote of the members of the Board of Alders present; and to prescribe penalties not exceeding a fine of one hundred (\$100.00) dollars or sixty (60) Days in jail or both for any violation of the same, and the mode of enforcing such penalties; which Ordinances, Orders or Resolutions may be for any of the following purposes, to wit<sup>61</sup>:

(1) To manage, regulate and control all City property; to authorize the purchase or sale of property in the name of the City; and to provide for the form and regulate the manner of making contracts; to regulate the collection and enforcement of taxes and liens and the borrowing of money by the City for any purposes for which said board is authorized to lay taxes; and to provide for the adjustment of claims against said City, and for the payment of the same<sup>62</sup>.

(2) To preserve the public peace and order; to prevent and quell disorderly assemblages; to punish the resistance, hindrance or obstruction of Public Officials in the discharge of their duty; to prevent vice; to suppress gambling and gambling houses, houses of ill-fame and disorderly houses<sup>63</sup>.

(3) To protect said City from fire and unsafe buildings, and to regulate the construction and materials of buildings; to regulate the cleansing of chimneys; to establish and designate district of said City as fire districts within which it shall not be lawful to erect, enlarge or elevate, or within which it shall not be lawful to remove any wooden buildings, except by license issued

<sup>59</sup> Recodification of current §41 (Fourth sentence). Derived from Sp. L. 1899, p. 425, §129, Sp. L. 1901, p. 1116, §11; Sp. L. 1923, p. 121, § 1; and, Sp. L. 1927, §45 (third sentence).

<sup>60</sup> Recodification of current §54. Derived from Sp. L. 1899, p. 431, §138, Sp. L. 1901, p. 1114, §§1, 2; Id., p. 1117, §12; and, Sp. L. 1927, §55.

<sup>61</sup> Recodification of current §49 (First Paragraph). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2; Id., p. 1117, §12; and Sp. L. 1927, §53.

<sup>62</sup> Recodification of current §49(a). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(a). See, Amend. of 7-1-93.

<sup>63</sup> Recodification of current §49(b). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(b).

## **Gender Neutrality (BOA #1)**

### **Time-frame for approval of Boards and Commission Members (BOA #9)**

in such manner as said Board of Alders may provide; to prohibit the erection or use and require the destruction or repair of unsafe buildings; to regulate and provide for the safe and convenient egress in the case of fire or other accident from theatres or other buildings designed in whole or part for public use; and to prohibit manufacturing, keeping and sale of firearms, explosives and inflammable materials, or the conveyance thereof through the streets of said City; to regulate the erection and use of stationary and portable steam boilers, and to license competent persons to manage the same; to make, maintain and regulate public hydrants, and to provide the same with water; to protect the same from injury, and to prevent an unnecessary waste of water; to protect from injury fire alarm telegraphs in said City; to regulate the use and construction of electrical plants and wires on which electricity is conducted within said City; and to protect public gas and other public lamps therein<sup>64</sup>.

(4) To establish building lines in the streets and ways of said City beyond which it shall not be legal to erect buildings or other structures. To provide for the laying out, grading, discontinuing, altering, paving, opening, improving, lighting and making and repairing highways, streets, walks, squares, parks, public buildings, drains, sewers, gutters, and for the numbering of streets, and for the draining and raising of low lands<sup>65</sup>. In addition to the authority vested in the Board of Alders of the City respectively, concerning building lines, said Board of Alders is empowered to establish verandah, porch and bay window lines, and to change the same after such lines have been established in the same manner as now provided by Law for establishing and changing building lines<sup>66</sup>.

(5) To provide for the compensation of the owners of such property as may be taken by the City for public uses; and to provide for the foreclosure of all liens legally laid and filed<sup>67</sup>.

(6) To make, repair, light and keep open and safe from public use and travel, and free from encroachments or obstructions all streets and public highways, grounds and parks, or any part thereof; to require sidewalks to be kept free from ice and snow; to regulate all shows, processions, assemblages or parades in the streets and public places<sup>68</sup>.

---

<sup>64</sup> Recodification of current §49(c). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(c).

<sup>65</sup> Recodification of current §49(d) (First sentence). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12a;d, Sp. L. 1927, §53(d).

<sup>66</sup> Recodification of current §49(d) (Second sentence). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; Sp. L. 1917, p. 1224, §1; and, Sp. L. 1927, §53(d). See, Amend. of 7-1-93.

<sup>67</sup> Recodification of current §49(e). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(e).

<sup>68</sup> Recodification of current §49(f). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(f).

## **Gender Neutrality (BOA #1)**

### **Time-frame for approval of Boards and Commission Members (BOA #9)**

(7) To regulate the speed of bicycles and all other vehicles; and to regulate the cleaning of their tracks by street railway companies<sup>69</sup>.

(8) To regulate or prohibit the running at large of animals in the streets or public places, and to provide for impounding the same<sup>70</sup>.

(9) To license and regulate trucks and other public conveyances, and the charges for the use thereof; to regulate and prohibit the excavation and opening of streets, highways and public grounds for public and private purposes, and the regulation of any work or thing therein, whether temporary or permanent, upon or over the surface thereof, and the removal of buildings through the same; to regulate the laying of gas pipes, water pipes and drains for public or private purposes in the streets of said City; to prevent any and all persons in said City from loitering on the streets or any part thereof, or loitering in or about entrances to public or private buildings<sup>71</sup>.

(10) To license and regulate bill posting and similar occupations<sup>72</sup>.

(11) To prevent the committing of trespasses and nuisances in gardens, enclosures, cemeteries and public places<sup>73</sup>.

(12) To provide for the health of the City and to prevent and summarily abate nuisances of any kind; to establish quarantine regulations; to regulate the burial and disinterment of the dead<sup>74</sup>.

(13) To regulate the planting, protection and removal of trees<sup>75</sup>.

(14) To prevent nuisances and summarily abate the same at the expense of the person maintaining them; to prevent the erection or use of any building within said City for the purpose of carrying on therein, any trade, manufacture or business, which in the judgment of said Board of Alders, shall be prejudicial to the public health or considered an unnecessary annoyance to those living or owning property in the vicinity<sup>76</sup>.

<sup>69</sup> Recodification of current §49(g). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(g).

<sup>70</sup> Recodification of current §49(h). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(h).

<sup>71</sup> Recodification of current §49(i). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(i).

<sup>72</sup> Recodification of current §49(j). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(j).

<sup>73</sup> Recodification of current §49(k). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(k).

<sup>74</sup> Recodification of current §49(l). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(l).

<sup>75</sup> Recodification of current §49(m). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(m).

<sup>76</sup> Recodification of current §49(n). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and Sp. L. 1927, §53(n).

## **Gender Neutrality (BOA #1)**

### **Time-frame for approval of Boards and Commission Members (BOA #9)**

(15) To provide for the inspection of food of all kinds offered for sale, and to regulate the sale thereof<sup>77</sup>.

(16) To regulate trade, markets and commerce, and weights and measures in conformity with the lawful standards thereof; to prohibit, license or regulate dealing in fruit and the peddling of merchandise in the streets of said City; to license or regulate all sports, exhibitions, public amusements and performances, and billiard and bowling establishments in said City; to prohibit, license or regulate the sale in and upon the streets, parks and public places of tickets or privileges of admission to all sports, exhibitions, public amusements and performances and to prohibit, anywhere within said City, speculation in the issue or sale of such tickets or privileges of admission<sup>78</sup>.

(17) To authorize a census of the City; and to receive such gifts, donations and bequests, for public purposes and public trusts and for hospitals and dispensaries and for all purposes for which said City is authorized or required to expend money, and for no others<sup>79</sup>.

(18) To regulate the direction and construction of street railroads pursuant to the General Statutes; to prescribe the duties of all Public Officials and employees of every sort not expressly defined by the provisions of this Charter<sup>80</sup>.

(19) To require bonds from all persons undertaking work of any character, to protect the City from any loss by reason of their acts or defaults<sup>81</sup>.

(20) To require owners of property to bring connections with gas, water, sewer, and other pipes inside to their curb lines before permanent improvements in the street are made, and to provide for the restoration of the surface of the street to its former conditions<sup>82</sup>.

(21) To license, tax and regulate branch stores and other concerns established for temporary purposes only<sup>83</sup>.

<sup>77</sup> Recodification of current §49(o). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(o).

<sup>78</sup> Recodification of current §49(p). Derived from Sp. L. 1899, p. 430; Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; Sp. L. 1907, p. 264, §4; and, Sp. L. 1927, §53(p).

<sup>79</sup> Recodification of current §49(q). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(q).

<sup>80</sup> Recodification of current §49(r). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(r).

<sup>81</sup> Recodification of current §49(s). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(s).

<sup>82</sup> Recodification of current §49(t). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and Sp. L. 1927, §53(u).

<sup>83</sup> Recodification of current §49(u). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(v).

## **Gender Neutrality (BOA #1)**

### **Time-frame for approval of Boards and Commission Members (BOA #9)**

(22) To restrain and punish vagrants and beggars; and to prevent cruelty to animals<sup>84</sup>.

(23) To provide for the manner of warning the City elections and meetings of the Board of Alders and times of holding the same; to provide for the filling of vacancies which may occur in any office, except as otherwise provided; to provide for the appointment or election of such employees as are not otherwise provided for and as may be required for the proper transaction of the business of the City, and to prescribe their duties, and compensation; to provide for the removal or expulsion of any Public Official on account of corruption, misfeasance or malfeasance in office, in addition to the methods herein provided; to provide for the appointment of special constables<sup>85</sup>.

(24) To regulate the conduct of elections, subject to the provisions of the provisions of the General Statutes pertaining to election law, pursuant to which all City elections shall be held<sup>86</sup>.

(25) To do all things necessary to make effectual the powers herein otherwise provided<sup>87</sup>.

### **Sec. 5. Special Act Authority of the Board of Alders.**

**A. Authority of Board of Alders over streets, highways, wharves, docks<sup>88</sup>.** The Board of Alders shall have sole authority over all streets and highways, including sole authority to lay out, make or order new highways and streets and to discontinue the same. No person shall open, within the limits of said City, any public or private way, except under the provisions of an Order of said Board of Alders. Said Board of Alders is hereby authorized to order, lay out, construct, repair and alter public squares, parks, streets, highways, sewers, gutters, drains, bridges and walks, except as herein otherwise provided, when and where, in the opinion of said board, the public good shall so require, and to order the paving, macadamizing or other improvement of any street, alley or highway within said City. Said board is also authorized to construct and maintain wharves and docks; provided no wharf or dock shall be extended beyond the harbor line; and if, in the construction of any such wharf or dock, it is necessary to take any right or property of an individual, and it cannot agree with such individual upon the price to be paid for the same, said board may exercise all the powers of eminent domain. The Departments responsible for public works and parks shall execute all orders of the Board of Alders with reference to the matters referred to in this section. The Board of Alders may, upon the execution of any order for the paving, macadamizing or other

<sup>84</sup> Recodification of current §49(v). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(w).

<sup>85</sup> Recodification of current §49(w). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(x).

<sup>86</sup> Recodification of current §49(x). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(y).

<sup>87</sup> Recodification of current §49(y). Derived from Sp. L. 1899, p. 428, §137, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; and, Sp. L. 1927, §53(z). See, Amend. of 7-1-75.

<sup>88</sup> Recodification of current §45. Derived from Sp. L. 1915, p. 220; See also, Sp. L. 1927, §49; See also, Amend. of 1-1-83. See, Amend. of 7-1-93.

## **Gender Neutrality (BOA #1)**

### **Time-frame for approval of Boards and Commission Members (BOA #9)**

improvement of any street or highway within said City, or upon the construction or alteration of any public sewer or other public work, assess upon the persons whose property is in the judgment of said board especially benefited thereby, after reference to the Department responsible for public works, and report thereon, as hereinafter provided, a proportional and reasonable part thereof, and shall estimate the amount of such expense to be paid by every such person upon such assessment. In estimating such reasonable part of the expense of any sewer, the cost of constructing any main or trunk sewer, into and through which such other sewer is discharged, may be taken into consideration.

**B. Authority over bridges crossing railroads<sup>89</sup>.** Said Board of Alders shall have supervision over all bridges crossing railroads in said City, and may, from time to time, order the building, widening or repairing of such bridges in such manner and within such times as in its judgment public convenience may require; and in case any railroad company, whose road is crossed by such bridge, shall neglect to obey such Order, said Board of Alders may cause the required building, widening or repairing to be executed at the expense of said City, and the City Treasurer may then collect the amount of such expense from such delinquent company. Any Order of said Board of Alders made hereunder shall be subject to appeal to the Superior Court by any railroad company affected thereby, by notice to said City of such appeal, given within thirty (30) Days from the service of such Order upon such railroad company.

**C. Authority to provide, regulate drainage and sewerage<sup>90</sup>.** The Board of Alders of said City is hereby authorized to take, occupy and appropriate, for the purpose of drainage and sewerage of said City, at such times and in such manner as the health and convenience of said City may, in the opinion of the board, require, any watercourse, natural or artificial, or any portion thereof, within said City, except West River which may be used solely for the purpose of receiving storm overflow from the boulevard sewer and for surface drainage; to deepen, clear, alter or straighten the same, or any portion thereof, for the purposes aforesaid; to establish the bounds thereof within which it shall not be lawful for any person to place any building, part of a building, wall, dam or obstruction, without first obtaining a special license from said Board of Alders; to remove all buildings, parts of buildings, walls, dams, earth, stones, rubbish and obstructions that may be situated within the bounds of such watercourse, to be designated as aforesaid; to construct sewers or other artificial channels for the flow of such water, and to remove all obstructions to the passage of water in any such water course, sewer or channel; also to raise, fill and drain low grounds.

**D. Power of Eminent Domain<sup>91</sup>.** Said Board of Alders may take by the right of eminent domain, in the name of the City, any property or property rights which may be needed for the purpose of laying out, extending or widening any street or park, or for the purpose of constructing or protecting any sewer, drain or other property, or

<sup>89</sup> Recodification of current §47. Derived from Sp.L. 1899, p. 426, §134; Sp.L. 1901, p. 1114, §1, 2 and p. 1117, §12; and, Sp. L. 1927, §51. See also, Amend. of 1-1-83.

<sup>90</sup> Recodification of current §46. Derived from Sp.L. 1899, p. 426, §133; Sp.L. 1923, p. 130; and, Sp. L. 1927, §50. See also, Amend. of 1-1-83.

<sup>91</sup> Recodification of current §48. Derived from Sp. L. 1899, p. 427, §135, Sp. L. 1901, p. 1114, §§1, 2 and, p. 1117, §12; SP. L. 1925, p. 1075, §2; and, Sp. L. 1927, §52. See also, Amend. of 1-1-83.



## **Gender Neutrality (BOA #1)**

### **Time-frame for approval of Boards and Commission Members (BOA #9)**

for the purpose of any public building, or for the successful prosecution and management of the almshouse and the property connected therewith, upon payment of just compensation under the rules governing the right of eminent domain, provided said Board of Alders shall acquire no land under the provisions of this section within the Town of West Haven except land included within an area outlined in red on a map known as "Map of West River Park" and dated April 2, 1925, on file in the office of the town clerk in West Haven, and provided no land shall be acquired by said board in the manner above specified in any other town except by agreement with the officials of the town in which such land shall be located.

**E. Authority over buildings, fire hazards<sup>92</sup>.** The Board of Alders of the City of New Haven, by a majority vote of the entire membership of the Board of Alders, then eligible to vote, with the written approval of the Mayor, or over the veto of the Mayor, as provided in this Charter, may enact, alter or repeal Ordinances limiting the height of buildings to be thereafter erected within districts to be defined by Ordinance, to diminish danger from fire and unsafe buildings, and provide penalties for the violation of such Ordinances, not exceeding a fine of one hundred (\$100.00) dollars, or sixty (60) Days in jail, or both, for each violation thereof.

**F. Authority over awnings, marquees, overhanging signs, other projects<sup>93</sup>.** The Board of Alders may provide by Ordinance for the construction and maintenance of ornamental projections, canopies, permanent awnings, marquees and signs extending from the front of buildings, whether erected prior to or after the approval of this Charter, beyond any established building or street line. Such Ordinance may provide for payment of license fees for the exercise of such privilege, and all such permits shall be revoked by said Board of Alders.

### **Sec. 6. Authority to abate taxes<sup>94</sup>.**

The Board of Alders may abate the taxes, interest or liens of persons who are poor and unable to pay the same.

---

<sup>92</sup> Recodification of current §50. Derived from See, Sp. L. 1913, p. 906 and p. 1162, §5. See also, Sp. L. 1927, §54 (First paragraph). See also, Amend. of 1-1-83.

<sup>93</sup> Recodification of current §51. Derived from Sp. L. 1915, p. 218. See also, Sp. L. 1927, §54 (Second paragraph). See also, Amend. of 1-1-83.

<sup>94</sup> Recodification of current §52. Derived from Sp. L. 1905, pp. 604, 605; See also, Sp. L 1915, pp. 327-329; See also, Sp. L. 1927, §68. See also, Amend. of 1-1-83.

## Gender Neutrality (BOA #1)

## Time-frame for approval of Boards and Commission Members (BOA #9)

### ARTICLE V. OTHER ELECTED OFFICIALS OF THE CITY

#### Sec. 1. City Clerk<sup>95</sup>.

**A. Qualifications<sup>96</sup>.** There shall be in the City and Town of New Haven a town and City Clerk, referred to in this Charter as City Clerk, who shall have all the powers and duties conferred or imposed by Law on city and/or town and/or municipal clerks, shall act as clerk of the Board of Alders and of all the committees of the Board of Alders, and shall have such other powers and duties as are prescribed in this Charter. The City Clerk shall reside in said City during the term of office.

**B. City to pay expenses; reports required; bond<sup>97</sup>.** The expenses of the office of City Clerk, including the salaries of clerks, the number of salaries of which shall be determined by the budget, shall be paid by said City. During the first week of each month the said City Clerk shall make report to the Mayor of all fees collected during the preceding month, and shall pay the amount of the same into the City treasury. On or before the fifteenth (15<sup>th</sup>) day of January in each year said City Clerk shall submit to the Mayor an account of the doings of such office for the preceding fiscal year, which report shall contain a statement of all moneys received and expensed in said year. Said City Clerk shall be bonded in an amount to be set by the Controller.

**C. Attestation required on records<sup>98</sup>.** All public records in the care or custody of the City Clerk, now or hereafter compiled, may be attested by the volume, and it shall be deemed to be a sufficient attestation of such record when each volume thereof bears the attestation with the written signature of the Public Officials or employee charged with the care of such records and authorized by Law to record or file the same.

**D. Duties. Bond<sup>99</sup>.** Said City Clerk shall send, immediately after it shall take effect, a copy of any Resolution, Order, Ordinance, vote or other measure of the Board of Alders to each Department or Public Official affected thereby<sup>100</sup>. Said City Clerk shall perform such clerical services as may be required by the Ordinances of the City<sup>101</sup>. The City Clerk shall cause Publication, as soon as may be, after the enactment of any Ordinance, of a notice which shall contain the title of such Ordinance, a brief statement of the subject matter thereof and the date of its enactment and of its taking effect; but said City Clerk shall not Publish any such Ordinance in full, unless by special vote of the Board of Alders if such Ordinance shall contain in excess of one (1,000) thousand words<sup>102</sup>. Said City Clerk shall cause a reasonable number of printed copies of such Ordinances to be prepared and deposited in said Clerk's office for distribution to persons

<sup>95</sup> Recodification of current Article VIII.

<sup>96</sup> Recodification of current §33. Derived from Sp. L. 1899, p. 400, §35; Bd. Of Aldermen, Dec. 26, 1919; Sp. L. 1923, p. 121, §2; and, Sp. L. 1927, §35. See, Amend. of 7-1-75 and Amend. of 7-1-93.

<sup>97</sup> Recodification of current §34. See, Amend. of 7-1-75 and Amend. of 7-1-93.

<sup>98</sup> Recodification of current §35. See, Amend. of 7-1-75.

<sup>99</sup> Recodification of current §36. See, Amend. of 7-1-75 and Amend. of 7-1-93.

<sup>100</sup> Recodification of current §36 (First sentence).

<sup>101</sup> Recodification of current §36 (Second sentence).

<sup>102</sup> Recodification of current §36 (Third sentence).

**Gender Neutrality (BOA #1)**

**Time-frame for approval of Boards and Commission Members (BOA #9)**

making application therefor<sup>103</sup>. Said Clerk shall make, upon the records of said City entries of said Clerk's acts in service and publishing notices of Orders and Ordinances passed by the Board of Alders and shall record in full in the records of said City all Ordinances so enacted<sup>104</sup>. The City Clerk shall designate in writing a person, who after having taken the oath or affirmation provided by Law and in the absence or disability of said clerk shall be the acting City and have power to perform all the duties of said clerk<sup>105</sup>. The designation in writing shall be filed in the office of the City Clerk and in the office of the Controller<sup>106</sup>. The City Clerk shall make such designation annually<sup>107</sup>. Said clerk shall keep the office open during such hours as the Ordinances of the City shall direct<sup>108</sup>. Said City Clerk shall be bonded in an amount to be set by the Controller<sup>109</sup>.

---

<sup>103</sup> Recodification of current §36 (Fourth sentence).

<sup>104</sup> Recodification of current §36 (Fifth sentence).

<sup>105</sup> Recodification of current §36 (Sixth sentence).

<sup>106</sup> Recodification of current §36 (Seventh sentence).

<sup>107</sup> Recodification of current §36 (Eighth sentence).

<sup>108</sup> Recodification of current §36 (Ninth sentence).

<sup>109</sup> Recodification of current §36 (Tenth sentence).