

**NOTICE OF REGULAR MEETING OF THE
NEW HAVEN SOLID WASTE & RECYCLING AUTHORITY**

THURSDAY, JANUARY 12, 2023 AT 5:30 PM

Via Zoom:

<https://newhavenct.zoom.us/j/86913573384?pwd=QUc5bGEyVVUrUkE4amJZQ203ZGxrZz09&from=addon>

AGENDA

1. Call to Order
2. Approval of the Minutes from the September 8, 2022, October 13, 2022, November 10, 2022 and December 8, 2022 Regular Meetings and September 27, 2022, October 19, 2022, November 16, 2022 and December 13, 2022 Special Meetings
3. Election of Chairman and Vice-Chairman (Per Sections 2.8 and 2.9 of the Bylaws)
4. Appointment of Secretary and Treasurer (Per Sections 3.3 and 3.4 of the Bylaws)
5. Treasurers' Report
6. Tonnage Report
7. Executive Session pursuant to Section 1-213(b)(2) of the General Statutes of Connecticut, for the purpose of discussing personnel matters:
 - a.) Status of Executive level candidate employment negotiation
 - b.) Status of Executive Search firm contract/agreement
 - c.) Discussion of the terms for extending employment agreement for Executive Director
8. Discussion and Approval of an agreement with an Executive Search Firm
9. Discussion and Approval of terms for extending employment agreement for Executive Director
10. Communications
11. Old Business
12. New Business
13. Public Comments
14. Adjournment

September 8, 2022

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on September 8, 2022, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: W. Augustine, R. Bonito, D. Medina, and M. Targove

Board member absent: J. Crespo, V. Fasano

Others present Pierre Barbour, Executive Director
Malinda M. Figueroa, Secretary
Regina Rush Kittle, Chief Administrative Officer

Chair Rose Bonito began the meeting at 5:36 p.m. with the approval of the regular meeting minutes from July 14, 2022. Margaret Targove made a motion to approve the minutes, seconded by Domingo Medina. There was no further discussion.

Voice Vote:

AYES: W. Augustine, R. Bonito, D. Medina, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Pierre Barbour presented the treasurers reports for the months of July and August 2022.

Mr. Barbour presented the tonnage reports for the months of July and August 2022.

Mr. Barbour provided an overview of other commodities received at the transfer station other than MSW and Recyclables such as textiles, scrap metal and electronics.

Mr. Barbour provided update to the Board concerning the status of the Authority receiving site cleanliness plans, and associated fines levied for non-responsive parties and the Authority’s rescission process. There is no appeal mechanism in the ordinance currently. The Board ought to consider adopting an appeals process at a later date.

Ms. Targove made a motion to enter execution session for the purposes of discussing executive level candidates, seconded by Mr. Medina. There was no further discussion.

Voice Vote:

AYES: W. Augustine, R. Bonito, D. Medina, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Executive session began at 6:18 pm.

Ms. Bonito made a motion to come out of Executive Session, seconded by Mr. Medina. There was no further discussion.

Voice Vote: W. Augustine, R. Bonito, D. Medina, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Executive session ended at 6:54 pm.

Ms. Targove indicated that candidates had been selected out of the resumes received and that the Executive Director search committee would be reaching out to schedule interviews. Directors were asked to submit their questions for the candidates directly to the Board Secretary.

Mr. Barbour indicated under the communications item that he had received notification from the Environmental Advisory Council of a pending permit modification at Circle of Life located at 158 Middletown Avenue to construct a hoop building adjacent to their current processing dome. Said facility is adjacent to the Transfer Station.

Mr. Barbour updated the Directors on the status of the Capital Improvements project. Awaiting updated bid items package from vendor within the next several days.

Hometown Recycling Day will be held at Hill Regional Career High School located at 140 Legion Avenue on Saturday, October 15, 2022 from 9:00 am to 3:00 pm. Public Outreach has been made to the Community Management Teams.

There were no public comments.

Ms. Targove made a motion to adjourn at 7:12 p.m., seconded by Mr. Medina.

Voice Vote:

AYES: W. Augustine, R. Bonito, D. Medina, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Respectfully submitted,
Malinda M. Figueroa
Secretary

September 27, 2022

**SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A special meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on September 27, 2022, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: W. Augustine, R. Bonito, J. Crespo, D. Medina

Board member absent: V. Fasano, M., Targove

Others present Pierre Barbour, Executive Director
Malinda M. Figueroa, Secretary
Regina Rush Kittle, Chief Administrative Officer/Alder Gerald Antunes, Committee Member

Chair Jose Crespo began the meeting at 5:35 p.m. with a motion from Victor Fasano to enter executive session for the purpose of discussing executive level candidates, seconded by Domingo Medina. There was no further discussion.

Voice Vote:

AYES: W. Augustine, R. Bonito, J. Crespo, D. Medina

NAYES: NONE

ABSTENSIONS: NONE

Executive session began at 5:37 pm.

Ms. Bonito made a motion to come out of Executive Session, seconded by Mr. Fasano. There was no further discussion.

Voice Vote: W. Augustine, R. Bonito, J. Crespo, D. Medina

NAYES: NONE

ABSTENSIONS: NONE

Executive session ended at 6:08 pm.

Mr. Fasano made a motion to table the discussion and approval of making an offer to a candidate for the Executive Director position, which was seconded by William Augustine. There was no further discussion.

Voice Vote: W. Augustine, R. Bonito, J. Crespo, D. Medina

NAYES: NONE

ABSTENSIONS: NONE

Mr. Fasano made a motion to adjourn at 6:10 p.m., seconded by Mr. Medina.

Voice Vote: W. Augustine, R. Bonito, J. Crespo, D. Medina

NAYES: NONE

ABSTENSIONS: NONE

Respectfully submitted,
Malinda M. Figueroa
Secretary

October 13, 2022

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on October 13, 2022, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, D. Medina, and M. Targove
Board member absent: W. Augustine, J. Crespo, V. Fasano

Others present Pierre Barbour, Executive Director
Malinda M. Figueroa, Secretary
Regina Rush Kittle, Chief Administrative Officer
Gary Hoefling, All American Waste

Chair Rose Bonito began the meeting at 5:36 p.m. by tabling the approval of the minutes from the September 8 regular meeting and the September 27 special meeting minutes as quorum was not established.

Pierre Barbour presented the treasurers reports for the month of September 2022.

Mr. Barbour presented the tonnage reports for the month of September 2022.

Ms. Figueroa reviewed the draft schedule of monthly regular meetings for calendar year 2023. She confirmed that there were no proposed meeting dates that would conflict with holidays. Ms. Bonito requested the secretary review the Governor’s general orders to confirm that online meetings were still allowed and report back to the Board.

Items concerning executive session and an offer to executive director candidate were tabled due to lack of quorum.

Mr. Barbour had no items to discuss under communications.

Mr. Barbour indicated that the Authority was moving forward with awarding the contract to the successful bidder of the Capital Improvements Project. He reminded the Board of Saturday’s Hometown Recycling Day scheduled for Saturday, October 15, 2022 from 9:00 am to 3:00 pm. at Hill Regional Career High School located at 140 Legion Avenue.

There was no new business.

There were no public comments.

Ms. Bonito made a motion to adjourn at 6:04 p.m., seconded by Ms. Targove.

Voice Vote:

AYES: R. Bonito, D. Medina, and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Respectfully submitted,
Malinda M. Figueroa
Secretary

DRAFT

October 19, 2022

**SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A special meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on October 19, 2022, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, J. Crespo, D. Medina and M., Targove

Board member absent: W. Augustine and V. Fasano

Others present Pierre Barbour, Executive Director
Malinda M. Figueroa, Secretary
Alder Gerald Antunes, Committee Member

Chair Jose Crespo began the meeting at 5:34 p.m. with a motion from Margaret Targove to enter executive session for the purpose of discussing executive level candidates, seconded by Rose Bonito. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, D. Medina and M., Targove

NAYES: NONE

ABSTENSIONS: NONE

Executive session began at 5:37 pm.

Ms. Bonito made a motion to come out of Executive Session, seconded by Ms. Targove. There was no further discussion.

Voice Vote: R. Bonito, J. Crespo, D. Medina and M., Targove

NAYES: NONE

ABSTENSIONS: NONE

Executive session ended at 6:08 pm.

Ms. Targove made a motion to approve making an officer to the candidate for the Executive Director position which was seconded by Rose Bonito. There was no further discussion.

Voice Vote: R. Bonito, J. Crespo, D. Medina and M., Targove

NAYES: NONE

ABSTENSIONS: NONE

Ms. Targove made a motion to adjourn at 6:10 p.m., seconded by Ms. Bonito.

Voice Vote: R. Bonito, J. Crespo, D. Medina and M., Targove

NAYES: NONE

ABSTENSIONS: NONE

Respectfully submitted,

Malinda M. Figueroa
Board Secretary

November 10, 2022

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on November 10, 2022, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, J. Crespo, and D. Medina
Board member absent: W. Augustine, V. Fasano and M. Targove

Others present: Pierre Barbour, Executive Director
Malinda M. Figueroa, Secretary
Regina Rush Kittle, Chief Administrative Officer

Chair Jose Crespo began the meeting at 5:37 p.m. by tabling the approval of the Minutes from the September 8, 2022 and October 13, 2022 Regular Meetings and September 27, 2022 and October 19, 2022 Special Meetings as quorum was not established.

Pierre Barbour presented the treasurers reports for the month of October 2022.

Mr. Barbour presented the tonnage reports for the month of October 2022.

Items concerning consideration and approval of schedule of monthly regular meetings for calendar year 2023, executive session and an offer to executive director candidate were tabled due to lack of quorum.

Mr. Barbour had no items to discuss under communications.

There was no old business.

There was no new business.

There were no public comments.

The meeting adjourned at 6:12 p.m.

Respectfully submitted,
Malinda M. Figueroa
Secretary

November 16, 2022

**SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A special meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on November 16, 2022, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: W. Augustine, R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove
Board member absent: none

Others present Pierre Barbour, Executive Director
Malinda M. Figueroa, Secretary

Chair Jose Crespo began the meeting at 5:35 p.m. with a motion from Victor Fasano to enter executive session for the purpose of discussing executive level candidates, seconded by Rose Bonito. There was no further discussion.

Voice Vote:

AYES: W. Augustine, R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Executive session began at 5:36 pm.

Ms. Bonito made a motion to come out of Executive Session, seconded by Mr. Fasano. There was no further discussion.

Voice Vote: W. Augustine, R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Executive session ended at 6:21 pm.

Ms. Targove made a motion to authorize the current Executive Director, Pierre Barbour, along with either the Chair or Vice Chair, to negotiate the terms and conditions of employment with the Executive Director candidate as discussed in Executive Session which was seconded by Mr. Fasano. There was no further discussion.

Voice Vote: W. Augustine, R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Ms. Targove made a motion to adjourn at 6:25 p.m., seconded by Ms. Bonito.

Voice Vote: W. Augustine, R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Respectfully submitted,

Malinda M. Figueroa
Board Secretary

December 8, 2022

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on December 8, 2022, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: W. Augustine, D. Medina and M. Targove

Board member absent: R. Bonito, J. Crespo, and V. Fasano

Others present: Pierre Barbour, Executive Director
Malinda M. Figueroa, Secretary

Margaret Targove began the meeting at 5:40 p.m. by tabling the approval of the Minutes from the September 8, 2022, October 13, 2022 and November 10, 2022 Regular Meetings and September 27, 2022, October 19, 2022 and November 16, 2022 Special Meetings as quorum was not established.

Pierre Barbour presented the treasurers reports for the month of November 2022.

Mr. Barbour presented the tonnage reports for the month of November 2022.

Items concerning consideration and approval of schedule of monthly regular meetings for calendar year 2023, executive session and Discussion and approval of selection of executive search firm to perform comprehensive search for the Executive Director position were tabled due to lack of quorum.

Mr. Barbour had no items to discuss under communications.

There was no old business.

There was no new business.

There were no public comments.

The meeting adjourned at 6:00 p.m.

Respectfully submitted,
Malinda M. Figueroa
Secretary

December 13, 2022

**SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A special meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on December 13, 2022, at 5:30 p.m. online via Zoom Video Conference call.

Board members present: W. Augustine, R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove
Board member absent: none

Others present Pierre Barbour, Executive Director
Malinda M. Figueroa, Secretary

Chair Jose Crespo began the meeting at 5:36 p.m. with discussion of the 2023 schedule of monthly regular meetings. Mr. Fasano asked that the schedule be amended to change November 9 meeting date to November 16 in observance of Veteran’s Day. Mr. Crespo made a motion to approve the schedule as amended, seconded by Victor Fasano.

Voice Vote:

AYES: W. Augustine, R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Mr. Crespo made a motion to enter executive session for the purpose of discussing executive level candidate employment negotiations, seconded by Mr. Fasano. There was no further discussion.

Voice Vote:

AYES: W. Augustine, R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Executive session began at 5:42 pm.

Mr. Medina made a motion to come out of Executive Session, seconded by Margaret Targove. There was no further discussion.

Voice Vote: W. Augustine, R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Executive session ended at 6:45 pm.

Ms. Targove made a motion to authorize the current Executive Director, Pierre Barbour, to negotiate and contract with an executive search firm to perform a national search for the Executive Director position and authorized an amount not to exceed \$30,000 for said services and to negotiate the terms and conditions of employment with the qualified candidate as discussed in Executive Session which was seconded by Mr. Fasano. There was no further discussion.

Voice Vote: W. Augustine, R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Ms. Targove made a motion to adjourn at 6:47 p.m., seconded by Mr. Fasano.

Voice Vote: W. Augustine, R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Respectfully submitted,

Malinda M. Figueroa
Board Secretary

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