

**NOTICE OF REGULAR MEETING OF THE  
NEW HAVEN SOLID WASTE & RECYCLING AUTHORITY**

**THURSDAY, JUNE 9, 2022 AT 5:30 PM**

**Via Zoom**

**(<https://newhavenct.zoom.us/j/82345842132?pwd=dENKQnlmU0x5eUhrU0VNTEtJK09Cdz09&from=addon>)**

**AGENDA**

1. Call to Order
2. Approval of the Minutes from the April 14, 2022 and May 12, 2022 Regular Meetings
3. Treasurers' Report
4. Tonnage Report
5. Discussion and Approval of the FY2022-2023 Budget
6. Committee Reports
  - a. Executive Director Search
7. Executive Session, pursuant to Section 1-3200(6)(E) and 1-210(b)(24) of the General Statutes of Connecticut, for the purpose of discussing strategy and negotiations with respect to contract renewal for Operation and Disposal Services and Change in User Fees, if necessary
8. Communications
9. Old Business
  - a. Discussion and Approval of Change in User Fees
10. New Business
11. Public Comments
12. Adjournment

**April 14, 2022**

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on April 14, 2022 at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove

Board member absent: W. Augustine

Others present Pierre Barbour, Executive Director  
Malinda M. Figueroa, Secretary  
Ken Vallera, All American Waste

Chair Jose Crespo began the meeting at 5:35 p.m. with approval of the March 10, 2022 regular meeting minutes. Victor Fasano made a motion to approve the minutes, seconded by Domingo Medina. There was no further discussion.

Voice Vote:

AYES: J. Crespo, V. Fasano, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Pierre Barbour presented the treasurers report for the month of March 2022.

Mr. Barbour presented the Municipal Solid Waste and Recycling tonnage reports for the month of March 2022. He noted that there were ten flow control violations still being vetted.

*[Rose Bonito joined the meeting]*

Mr. Barbour elaborated on his discussions with Helpsy, an umbrella company of Waste Zero, concerning textile recycling collection as negotiations with the Authority’s previous textile contractor, Bay State Textile, were at an impasse. Mr. Medina asked that the agreement for Helpsy include the language that the waste would not be dispersed to foreign countries. Mr. Fasano asked that language be added to the proposed agreement reserving the rights of the Authority to view the weighing of the tonnage at Helpsy’s warehouses and/or that the materials be weighed at the Authority’s scales prior to transport and references to New Hampshire law compliance, item six, be changed to Connecticut. Mr. Fasano made a motion to table the approval of contract for textile recycling collection at the transfer station to the May meeting, seconded by Mr. Medina. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Margaret Targove requested that the directors review the job description and send their suggestions to the committee. Mr. Medina recommended advertising broadly to gather a pool of candidates from platforms such as indeed, Google, LinkedIn., and Connecticut Recycling. The secretary suggested narrowing the advertising to professional affiliations of which the Authority is a member. Mr. Crespo suggested utilizing social media networks and sending the job description to New Haven Works. Discussion ensued concerning the schedule for search, posting timeline, first round selection and interviews, with an anticipated hiring date end of September/early October. The committee will meet on April 28 to go over the job description revisions and timeline and bring the job description to the Board for approval for the May meeting.

*[Victor Fasano exited the meeting]*

Ms. Targove made a motion to go into Executive Session to discuss strategy and negotiations with respect to contract renewal for Operation and Disposal Services, Mr. Medina seconded the motion. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

*Executive session began at 7:05 pm.*

Ms. Bonito made a motion to come out of Executive Session, seconded by Ms. Targove. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

*Executive session ended at 7:11 pm.*

Ms. Targove made a motion to table the discussion and approval of change in user fees item, seconded by Mr. Medina. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Under old business Mr. Barbour indicated the capital improvement project has had no traction since the March meeting and that he should have a report for the Directors at the next meeting.

Under new business Mr. Barbour reiterated that he is pursuing flow control violations. The Authority has been made aware of a few noise ordinance complaints as it relates to licensed haulers. There was a small

hauler doing business in the City without a license and that has been corrected. The Authority changed their scrap metal hauler which is working out tremendously.

There were no other public comments.

Ms. Bonito made a motion to adjourn at 7:13 p.m., seconded by Mr. Medina.

Voice Vote:

AYES: R. Bonito, J. Crespo, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Respectfully submitted,  
Malinda M. Figueroa  
Secretary

DRAFT

May 12, 2022

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
NEW HAVEN SOLID WASTE AND RECYCLING AUTHORITY**

A regular meeting of the New Haven Solid Waste and Recycling Authority (the “Authority”) was held on May 12, 2022 at 5:30 p.m. online via Zoom Video Conference call.

Board members present: R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove

Board member absent: W. Augustine

Others present Pierre Barbour, Executive Director  
Malinda M. Figueroa, Secretary

Vice Chair Rose Bonito began the meeting at 5:36 p.m. with the approval of RSM US, LLC as the Authority’s auditor for fiscal year ending June 30, 2022. Pierre Barbour recommended that the Board approve RSM US LLC as the authority’s auditor as they have performed well and on time in the past. Mr. Fasano made the motion to approve RSM US, LLC as the authority’s auditor, seconded by Mr. Medina. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Mr. Fasano made a motion to go into Execution Session for the purpose of discussing strategy and negotiations with respect to contract renewal for Operation and Disposal Services and Change in User Fees, seconded by Mr. Crespo. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

*Executive session began at 5:43 pm.*

Domingo Medina made a motion to come out of Executive Session, seconded by Mr. Fasano. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

*Executive session ended at 6:25 pm.*

Mr. Medina made a motion to table the discussion and approval of change in user fees item, seconded by Mr. Fasano. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Mr. Barbour presented the revised agreement for textile recycling collection at the transfer station. Mr. Fasano noted that there were a couple of corrections outstanding. Mr. Barbour stated he had made the corrections after the revised draft was sent out. Mr. Fasano questioned giving the vendor a two day notice to view the weighing. Mr. Barbour noted that two days was industry standard. Mr. Fasano asked that insurance terms be updated to include that the vendor maintain the appropriate insurance coverage limits to cover all claims of liability arising out of the operation, maintenance during the term of the agreement and while conducting business. Mr. Barbour clarified that typically Helpsy would give ownership of the containers to the Authority. The Authority chooses not to accept ownership of the containers so therefore Helpsy shall maintain insurance coverage and hold the Authority harmless. Mr. Fasano made a motion to approve the contract subject to the insurance language modification, seconded by Ms. Bonito. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, V. Fasano, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

*[Victor Fasano exited the meeting]*

Pierre Barbour presented the treasurers report for the month of April 2022. He noted that the City's payment was in transit and next month's treasurers report would reflect the payment. The Fairbanks Scales payment was for two new weighing devices at the scales that were installed at the transfer station which is a capital expense and will be reimbursed by bond funds. The debt service reserve fund will change next month as we made a payment for June. The Bond Debt has a balance of \$4M remaining.

Mr. Barbour presented the Municipal Solid Waste and Recycling tonnage reports for the month of April 2022. Mr. Barbour informed the board that the transfer station had to close for two days as there was too much waste coming in which resulted in a loss of revenue.

Under old business Mr. Barbour indicated the steel canopy bid item had to be removed from the capital improvement project in order to move forward with the award.

The Executive Director revised job description was distributed to the Directors with minor changes noted. Ms. Bonito made a motion to approve the job description, seconded by Mr. Medina. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Under new business the Board Secretary noted that the Directors were required to set the date and time for a Public Hearing on the Authority's Annual Budget for the upcoming fiscal year. Ms. Bonito made a motion to hold the public hearing prior to the June 9, 2022 regular meeting, seconded by Mr. Medina. There was no further discussion.

Voice Vote:

AYES: R. Bonito, J. Crespo, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

There were no other public comments.

Ms. Bonito made a motion to adjourn at 6:51 p.m., seconded by Mr. Medina.

Voice Vote:

AYES: R. Bonito, J. Crespo, D. Medina and M. Targove

NAYES: NONE

ABSTENSIONS: NONE

Respectfully submitted,  
Malinda M. Figueroa  
Secretary