

CITY OF NEW HAVEN CIVIL SERVICE BOARD
MINUTES OF MEETING – March 2022
Regular Meeting by Zoom
 March 23, 2022

<u>Present</u>	<u>Also Present</u>
<ul style="list-style-type: none"> • Commissioner Wendy Mongillo • Commissioner Lesly Negron • Commissioner Carmen Rodriguez • Noelia Marcano, Secretary <p><u>Absent</u></p> <ul style="list-style-type: none"> • Commissioner Dennis Daniels 	<ul style="list-style-type: none"> • Assistant Corporation Counsel Atty. Robert Scott • Deputy Director of Health Brooke Logan

Meeting opened at 12:34 P.M.

Ms. Marcano reminded the Board that in a previous meeting Commissioner Mongillo was voted as Acting Chair on an interim basis.

#1 Job Descriptions

Program Director, Nursing (formerly Director Public Health Nursing)

Ms. Marcano introduced the item and summarized the discussion from the last meeting regarding the request for the list to be exhausted, however not receiving enough votes to move forward. As a result, the remaining person on the list did receive an offer, but declined, thus exhausting the list. Ms. Marcano then briefly touched on edits to the job description and opened the floor to Deputy Director of Health Brooke Logan to explain the reason for the changes.

Commissioner Rodriguez moved to approve the job description. Seconded by Commissioner Negron. Votes taken; all yeas, none opposed, no abstentions. Job description for Program Director, Nursing approved.

#2 Eligibility Lists

Ms. Marcano informed the Board that list #22-14 Assessment Information Clerk II was not ready to bring to the Board at this time, so only three lists will be presented today. Ms. Marcano presented results and provided testing and pass/fail data for list #22-11 911 Operator/Dispatcher, Bilingual; list #22-15 Park Ranger; and, list #22-16 Deputy Director Traffic Operations.

The Board was given the opportunity to view each list virtually on screen before deliberating or voting. No member from the public was in attendance at that point. So, there was no one to place in the virtual waiting room.

Commissioner Negron moved to approve eligibility list #22-11 911 Operator/Dispatcher, Bilingual for an initial period of one year. Seconded by Commissioner Rodriguez. Votes taken; all yeas, none opposed, no abstentions. List #22-11 911 Operator/Dispatcher, Bilingual approved.

Commissioner Negron moved to approve eligibility list #22-15 Park Ranger for an initial period of one year. Seconded by Commissioner Rodriguez. Votes taken; all yeas, none opposed, no abstentions. List #22-15 Park

Ranger approved.

Commissioner Negron moved to approve eligibility list #22-16 Deputy Director Traffic Operations for an initial period of one year. Seconded by Commissioner Rodriguez. Votes taken; all yeas, none opposed, no abstentions. List #22-16 Deputy Director Traffic Operations approved.

#3 List Amendments/Corrections/Extensions/Exhaustions

None.

#4 List Removals

Ms. Marcano presented the names brought to the Board for removal from list #21-01 Police Officer Entry Level, citing that the reasons for each removal appeared next to each name. Ms. Marcano then presented the names brought to the Board for removal from list #21-36 Planner II and explained the reasons.

Commissioner Rodriguez moved to approve the names from eligibility list #21-01 Police Officer Entry Level. Seconded by Commissioner Negron. Votes taken; all yeas, none opposed, no abstentions. List removals approved.

List #21-01 Police Officer Entry Level - Removals

Rank	Last Name	First Name
136	Bunyaminu	Abdul
144	Flores	Franchesca
149	Wilson	Ethan
150	De Los Reyes	Lorena
151	Savenelli	Peter
152	Brennan	Dayana
162	Garcia	Omar
164	Czubat	Damon
165	Centeno	Orlando
166	Penafiel	Michael

Commissioner Rodriguez moved to approve the names from eligibility list #21-36 Planner II. Seconded by Commissioner Negron. Votes taken; all yeas, none opposed, no abstentions. List removals approved.

List #21-36 Planner II - Removals

Rank	Last Name	First Name
1	Tyksinski	Matt
5	Stephen	Hnatuk

#5 Temporary Pending Test Request(s)

None.

#6 Reinstatement Request

None.

#7 Transfer Request(s)

None.

#8 Board Correspondence

None.

#9 Corporation Counsel Update

None.

#10 Temporary Pending Test Report

Acknowledged. No action required.

#11 Meeting Minutes – February 16, 2022 Special and February 23, 2022 Regular

Ms. Marcano presented the meeting minutes for the February 16, 2022 Special meeting and February 23, 2022 Regular meeting. The Board took a moment to review. Commissioner Rodriguez motioned to approve the February 16, 2022 Special meeting minutes as presented. Seconded by Commissioner Negrón. Votes taken; all yeas, none opposed, no abstentions. February 16, 2022 Special meeting minutes approved. Commissioner Rodriguez motioned to approve the February 23, 2022 Regular meeting minutes as presented. Seconded by Commissioner Negrón. Votes taken; all yeas, none opposed, no abstentions. February 23, 2022 Regular meeting minutes approved.

#12 Other Business

Ms. Marcano notified the Board of the need for a Special meeting to take place on April 11th to certify some lists, particularly the next Police Officer Entry Level list. Commissioner Rodriguez stated that she may not be available at that time. The Board decided to move the special meeting April 11th, 2022 to 1:30 p.m.

The next regular meeting is scheduled for April 27, 2022 and was confirmed for 12:30 p.m.

Ms. Marcano then brought to the Board the discussion of civil service rules changes to make continuous lists an option for certain civil service lists. Ms. Marcano presented the current rules to the Board, highlighting the section that discusses types of tests and types of appointments, and pointed out that no rules cover different types of lists. She explained that could consider a revision to include a new type of list, that being continuous list. She added that this is needed for lists like Police Officer Entry Level. Ms. Marcano explained the benefits of having a continuous recruitment cycle and making one continuous list. She brought up the notion of instead of having a list certify for one year, the people on the list would be certified for only a year, thus allowing a continuous recruitment process. She gave the example of Administrative Assistant possibly being another position that could benefit from this type of list. This type of change would benefit recruiting for positions that are in high demand. The Board asked various questions, which Ms. Marcano answered. This discussion will be continued at the next regular meeting.

There being no more business to conduct, Commissioner Rodriguez motioned to adjourn; seconded by Commissioner Negrón. All yeas. Meeting adjourned at 1:10 pm.

Noelia Marcano

Secretary



NOTE: For the purpose of compliance with the Freedom of Information Act, these minutes are made available for review subject to later review, revision, and approval by the Civil Service Board.

Civil Service Board Approval Date: April 27th, 2022