

ANNUAL MEETING #149
February 6, 2020
MINUTES

Commissioners Present: Jody Ortiz, Vice Chair; Patricia Drax, Treasurer.

John Abbagnaro; Katharine Goodbody, Giovanni Zinn

Staff Present: Maggie Targove, Attorney Carolyn Cone, Judith Sheffele (by phone)

Public: Representative Al Paolillo, Jr, George Gallo, Port Security.

Commissioner Goodbody called the meeting to order at 5:37 PM

MINUTES

1. Approval of Minutes of Regular Meeting #148 held January 6, 2020. Upon a motion by Commissioner Abbagnaro to approve minutes and seconded by Commissioner Drax, with noted edits on the Draft; a vote was taken, and the Minutes of the January 6, 2020 meeting were approved.

FINANCIAL REPORT

2. Balance Sheet and Profit Loss Statement for Periods Ending 1/31/20 and 2/29/20 will be submitted to the Treasurer prior to March 6th, 2020 regular meeting. Staff did not have access to bank statements for January.

UPDATES

3. Connecticut Maritime Coalition. No report

4. Connecticut Port Authority: Judith Sheffele has been appointed to the CPA board. Discussions are ongoing regarding the State delegation's request for funds for deepening of the federal channel in New Haven harbor.

CPA has retained a search firm for a new Director and has received over 50 respondents. The search firm has forwarded 4 for interviews but are continuing to whittle down the list in hopes of getting to a qualified 6 individuals by end of March.

OLD BUSINESS

5. Traffic Study: No further comments or reports.

NEW BUSINESS

6. Insurance: Commissioner Goodbody made a motion for authorization to renew and pay annual premiums for general liability and management & directors liability policies. Commissioner Drax seconded the motion. Ms. Targove noted that there was no increase from last year.

7. Nominations of officers & voting of officers will take place at the March meeting. Discussion followed regarding officers' terms and enlisting new board members. Ms. Targove will send the board a list of their terms and specialty areas.

EXECUTIVE DIRECTOR REPORT

8. Annual Report has been completed. Hard copies were handed out and Ms. Targove will also email the board.

9. Single Audit was granted an extension for 30 days. It will be presented at the March 5th meeting.

10. Annual Budget will be presented at the March meeting. Ms. Targove will send Commissioner Drax copy ahead of time for review.

11. Ms. Targove reported on Port Security grants funding notice and asked if the board had any suggestions. Representative Paolillo noted the success the City had over the years in getting these grants and suggested sending out a spreadsheet of the projects completed through these grants to get an idea of what would be allowable. It was agreed Ms. Targove would email spreadsheet to the Board.

EXECUTIVE SESSION

12. Commissioner Goodbody made a motion to move into Executive Session and requested that Attorney Cone, Representative Paolillo and Ms. Sheiffele (by phone) join. It was seconded by Commissioner Ortiz. Attorney Cone discussed the pending State conveyance on parcel 3. Ms. Sheiffele reported on status of dredging project.

13. Commissioner Abbagnaro made a motion to exit Executive Session which was seconded by Commissioner Goodbody.

ADJOURNMENT: Commissioner Drax made a motion to adjourn and Commissioner Goodbody seconded that motion. Meeting was adjourned at 6:30